



**GRAND SLAM LIMITED**

[Trading as **Hokowhitu Bridge Club**]

**BOARD MEETING**

**MINUTES 2015 - 06**

**27th May 2015, at 7:30 pm**

Present:

	Julie Bunnell	Chair	JB
	Graeme Donaldson	Secretary	GD
	Shirley Barnett	Treasurer	SB
	Andrea Bennett	Board Member	AB
(Apology)	John McCartin	Board Member	JMc
(Apology)	Tim Coolbear		TC

Ref:	Minutes	[Action]
<b>4.1.</b>	<b><u>WELCOME</u></b>	
4.1.(i)	Julie welcomed the Board members,	
<b>5.2</b>	<b><u>APOLOGIES</u></b>	
5.2.(i)	John McCartin, Tim Coolbear <b>Resolved</b> That the apologies be accepted Moved from the Chair <u>Carried</u>	
<b>5.3</b>	<b><u>CONFIRMATION OF MINUTES</u></b>	
5.3.(i)	<b>Resolved</b> that the minutes of the Board Meeting 27th April 2015 were confirmed, Moved GD / Seconded AB <u>Carried</u>	
<b>5.4</b>	<b><u>MATTERS ARISING</u></b>	
5.4.(i)	<b><u>Action List</u></b> None that that are not on the agenda	
5.4.(ii)	<b><u>Other Matters Arising</u></b> None	
<b>5.5</b>	<b><u>CORRESPONDENCE</u></b>	
5.5.(i)	<b>Inwards</b> Westpac – Statement IRD PAYE return Hokowhitu Bowling Club – Rental Invoices for Summer Bridge February – March & April – May	
	<b>Email</b> Lorena Lim - Rersignation Palm North Bridge Club – Invitation to Tuesday evening Swiss Pairs	

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MINUTES

Ref:	Minutes	[Action]						
	Companies Office - Shareholder allocation NZ Bridge - Board meeting Minutes- 14 April 2015 NZ Bridge - Main Centre Teams Fliers NZ Bridge - Board Meeting Minutes 5th May 2015 NZ Bridge - Annual Return 2015 Otaki Bridge Club Multi Tournament CDRC - Amendment to format for Intermediate Inter Provincial Trials CDRC - Regional Conference 16th August 2015 Venue PNBC offer. Paraparaumu Bridge Club - Intermediate Bridge Tournament 24 <sup>th</sup> May Kapi Mana Bridge Club – Open Tournament Sunday 28 June flyer Palm North Bridge Club - PNBC Junior Tournament publicity request Otaki Bridge Club - Multi tournament Results Levin Bridge Club - Junior & Intermediate Tournaments Sat 20th Jul Waipukarau BC – Int/Junior tournament reminder 6 <sup>th</sup> June Paraparaumu BC – Intermediate Tournament Results							
5.5.(ii)	<p><b>Outwards</b> None</p> <p><b>Email</b> None</p>							
5.5.(iii)	<p><b>Resolved</b> That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded SB <u>Carried</u></p>							
<b>5.6</b>	<b><u>FINANCIAL</u></b>							
5.6.(i)	<p><b><u>Reports</u></b></p> <p>In the treasurer advised the following financial position at the 31<sup>st</sup> March and spoke to the treasurer’s September spreadsheet.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Cheque Account Balance at 30<sup>th</sup> April 2015</td> <td style="width: 30%; text-align: right;">\$11,468.02</td> <td style="width: 10%;"></td> </tr> <tr> <td>Savings Account Balance at 30<sup>th</sup> April 2015</td> <td style="text-align: right;">\$4,009.45</td> <td></td> </tr> </table> <p><b>Resolved</b> That the report be received, Moved SB / Seconded AB <u>Carried</u></p>	Cheque Account Balance at 30 <sup>th</sup> April 2015	\$11,468.02		Savings Account Balance at 30 <sup>th</sup> April 2015	\$4,009.45		SB
Cheque Account Balance at 30 <sup>th</sup> April 2015	\$11,468.02							
Savings Account Balance at 30 <sup>th</sup> April 2015	\$4,009.45							
5.6.(ii)	<p><b><u>Payments to be Ratified and/or Approved</u></b></p> <p><b>Resolved</b> that the payments as listed on the attached schedule totaling, <b>\$1631.51</b> be Approved/Ratified. Moved SB / Seconded AB <u>Carried</u></p>							
5.6.(iii)	<p><b><u>Spending Priorities for 2015</u></b></p> <p>The following Items listed in order of priority are to be considered</p> <ol style="list-style-type: none"> <li>1 – Purchase of Android Tablets for scoring – Application to be forwards for June Consideration Meeting</li> <li>2 – Table maintenance</li> </ol>	JB/SB						

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5.6.(iv)	<p><b><u>Banking Signatories</u></b>                      SB advised that the accounts were ready to be handed over to AB and to formalize this it was  <b>Resolved</b> That Andrea Bennett become a bank signatory for the Grand Slam Limited Account replacing Shirley Barnett                      Moved Graeme Donaldson      Seconded Julie Bunnell      <u>Carried</u></p>	
<b>5.7</b>	<b><u>MEMBERSHIP</u></b>	
5.7.(i)	<p><b><u>Applications for Membership</u></b>                      Application received from                      Harold Orsborn Proposed Graeme Donaldson Seconded Julie Bunnell                      Margaret Orsborn Proposed Graeme Donaldson Seconded Andrea Bennett  <b>Resolved</b> That the application be approved    Moved SB Seconded SB  <u>Carried</u></p>	
5.7.(ii)	<p><b><u>Resignations</u></b>                      Jenny Chu, Teri Eaton, Gordon Edwards, June Fallaver, Dennis Whiterod, Kevin Lawrence  <b>Resolved</b> That these resignation be received    Moved from the Chair  <u>Carried</u></p>	
5.7.(iii)	Margaret Williams to be advised of these so they can be listed in the next Newsletter and NZ Bridge notified.	
<b>5.8</b>	<b><u>LEGAL REQUIREMENTS</u></b>	
5.8(i)	Tax return is now due SB to check with Peter Wiles and or Bruce Wilson re filing The Companies Office annual return annual is due in June	SB JB
<b>5.9</b>	<b><u>TOURNAMENTS</u></b>	
4.10.(i)	<p><b><u>Intermediate Tournament</u></b>                      Proved to be a successful Tournament                      JMc to to report on Income &amp; expenditure at nest meeting</p>	JMc
5.9.(ii)	<p><b><u>Charity Tournament</u></b>                      Sunday August 23<sup>rd</sup>                      After some discussion it was agreed to retain the \$25.00 registration fee and Julie offered to prepare an action list for the tournament to be circulated to board members (Copy attached)</p>	JB/JMc
<b>5.10</b>	<b><u>LIAISON WITH BOWLING CLUB</u></b>	
5.10.(i)	<p>Report meeting from the meeting that Shirley and Julie attended with the Bowling Club Committee on Monday 11 May.</p> <p>The meeting was very cordial, and there were no particular issues that the Bowling Club wished to address. They really wanted to check that all was well before they take a winter break of several months.</p> <p>We had received the invoices for the rent that day, so paid that evening.</p> <p>The Bowling Club did ask:</p> <p>1. If we could promote three events they are holding this year: a Quiz Night, a Garage Sale, and a Fashion Parade.</p>	

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	<p>We said we'd be very happy to do so, just send through the details.                      We also asked if, for the Garage Sale, they would accept contributions from our members. That seemed acceptable, but we'll wait for further information.</p> <p>2. Please make sure that cups and saucers are returned to the correct cupboard. This is not the same as the mugs cupboard. Also, milk jugs do not go under the sink, but in the cupboard at far end of kitchen.</p> <p>In turn, we called their attention to the outdoor lighting along the pathway -- it's rather dark alongside the windows, in the evening. They said they would consider what options there were, and also said that we were welcome to use the door near the library if we preferred, as long as we made sure it was locked up properly when we left.</p> <p>They also enquired about the state of our membership, how many of our members had the door code, and expressed some concern about a young person (Leo Richards) working alone on Wednesday evenings.</p>	
<b>5.11</b>	<b><u>LESSONS &amp; LEARNERS GROUP</u></b>	
5.11.(i)	<p><b><u>Beginners Lessons</u></b>                      Lessons are to finish at the end of June. Alister suggested that 3 people might play with the beginners during the championship and they join with the main group for the August sessions</p> <p><b><u>Improvers Lessons</u></b>                      Alister is keen to have Improvers lessons later in the year</p>	
<b>5.12</b>	<b><u>FUNDING APPLICATION</u></b>	
5.13.(i)	<p>The Funding application to Pub Charity is ready to be assembled and forwarded to be assessed at the June application meeting</p> <p><b>Resolved</b> that the Hokowhitu Bridge Club apply for funding from Pub Charity for the purchase of</p> <ul style="list-style-type: none"> <li>15 x 7" android tablets</li> <li>10 portable chargers</li> <li>1 usb mains charger</li> <li>As per quote from Noel Leeming</li> </ul> <p style="text-align: right;">SB</p> <ul style="list-style-type: none"> <li>Bridge scorer package</li> <li>Licence fee</li> <li>As per quote from Bridge NZ (Martin Oysten)</li> </ul> <p>Moved SB    Seconded AB    <u>Carried</u></p>	
<b>5.13</b>	<b><u>GENERAL BUSINESS</u></b>	
	No general items were raised	
5.13(i)	GD to investigate the purchase of a refurbished computer from Inhouse Computers and a cupboard for suitable for the dealing machine which could be located at the clubrooms.	
<b>5.16</b>	<b><u>NEXT MEETING</u></b>	
5.16.(i)	The next meeting of the board is scheduled to be held at 7.30pm on Monday 20th July 2015 at Graeme Donaldson's home 27A Redwood Grove	<b>All</b>

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There being no further business the Meeting concluded at 9.30 pm

**CONFIRMED AS A CORRECT RECORD Monday 20th July 2015**

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CHAIRPERSON  
Ms Julie Bunnell

**Financial Report at 30 April**  
**2015**

Current Account Balance at 30/04/2015	\$ 11,468.02
Savings Account Balance at 30/04/2015	\$ 4,009.45
April Income	\$ 2,973.88
April Expenditure	\$ 1,180.01
(Does not included unrepresented cheques)	
April <b>Surplus/Deficit</b>	<b>\$ 1,793.87</b>
2014 <b>Surplus /Deficit</b>	\$ 475.71
Chq Balance at 31st December 2014	\$ 6,556.08
Chq Balance at 30th April 2015	<b>\$ 9,681.52</b>
2014 "	\$ 5,354.65
Sav Balance at 31st December 2014	\$ 3,979.99
Sav Balance at 30th April 2015	<b>\$ 4,002.08</b>
2014 "	\$ 3,891.66
<b>2015 Playing Year Surplus /Deficit</b>	<b>\$ 3,147.53</b>
2014 <i>Playing Year Surplus /Deficit</i>	\$ 4,382.54

**Payments to be Approved or Ratified**

L Stachurski (March Directing)	186371	\$ 386.32
Anne Richards	186372	\$ 21.50
IRD	186373	\$ 53.68
S Barnett (Stationery)	186374	\$ 16.50
L Stachurski( Int Tournament)	186375	\$ 140.00
Bar Staff (Hokowhitu Bowling Club)	186376	\$ 34.00
NZ Bridge (Master Points)	186377	\$ 175.26
Bridge NZ (Scorer Update)	186378	\$ 346.00
Bridge NZ (Bridge Pads)	186378	\$ 50.00
NZ Bridge (First ¼ Levies)	186379	\$ 408.25
<b>TOTAL</b>		<b>\$ 1,631.51</b>