



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 2014 - 03

3rd March 2014, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chair	JB
	Graeme Donaldson	Secretary	GD
	Peter Wiles	Treasurer	PW
	Shirley Barnett	Board Member	SB
	Andrea Bennett	Board Member	AB
<u>Apology</u>	John McCartin	Board Member	JMc

Ref:	Minutes	[Action]
2.1.	<u>WELCOME</u>	
2.1.(i)	The Chairperson welcomed board members and again thanked them for their flexibility in accommodating the rearranged meeting date.	
2.2	<u>APOLOGIES</u>	
2.2.(i)	John McCartin Resolved that the apology be sustained Moved JB Seconded GD <u>Carried</u>	
2.3	<u>CONFIRMATION OF MINUTES</u>	
	Resolved that the minutes of the Board Meeting 3 rd February 2014 were confirmed, Moved GD / Seconded JB <u>Carried</u>	
2.4	<u>MATTERS ARISING</u>	
2.4.(i)	<u>Action List</u>	
	Actions	
	2013-7.6.(iii) – 1 Storage Room – Ongoing	GDA
	<u>Other Matters Arising</u>	
2.4.(ii)	None that is not on the agenda	
2.5	<u>CORRESPONDENCE</u>	
2.5.(i)	<u>Inwards:</u>	
	IRD – PAYE return	
	Westpac - Statement	
	Bowling Club – letter re November meeting	All
	IRD - Change of tax code L Stachurski	
	Subs – B Eaton	

2013-2014 BOARD MEETING #2MINUTES

Ref:	Minutes	[Action]						
	<p>Email</p> <p>NZ Bridge – fwd - marton Bridge Club Picnic Tournament NZ Bridge – Inter Provincial Player Survey NZ Bridge – National Congress Flyer NZ Bridge – Updated Tournament Schedule NZ Bridge – Bulletin – Candidates details for Board election Mt Maunganui Bridge Club – 3A Tournament Hoko B.C. – Intermediate Tournament Flyer NZ Bridge – Magazine Mailing list Sth Wairarapa B.C. – Flyers for Junior and Intermediate Tournament NZ Bridge – Office Hours' Notice NZ Bridge – Minutes Board Meeting 5th Feb 2014 NZ Bridge - fwd – Sky Bridge – Online practice for beginners NZ Bridge – Regional Conference Minutes 6th Feb 2014 NZ Bridge – Regional Reports presented at conference NZ Bridge – fwd - Dannevirke B.C. – Open Pairs Tournament NZ Bridge – fwd – Queenstown Bridge Club – Open Tournament</p>							
2.5.(ii)	<p><u>Outwards:</u></p> <p>Hoko Bowling Club – Re Rental and enclosed payments</p>							
	<p>By Email</p> <p>None</p>	All						
2.5.(iii)	<p>Resolved That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded AB <u>Carried</u></p>							
2.6	<u>FINANCIAL</u>							
2.7.(i)	<p><u>Reports</u></p> <p>The treasurer tabled the December and January spreadsheet and the advised the following financial position.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Cheque Account Balance at 28th February 2014</td> <td style="width: 20%; text-align: right;">\$ 8,579.20</td> <td style="width: 20%;"></td> </tr> <tr> <td>Savings Account Balance at 28th February 2014</td> <td style="text-align: right;">\$ 3,906.21</td> <td></td> </tr> </table> <p>The treasurer then tabled the year to date analysis for the financial year and the playing year.</p> <p>Resolved that the tabled spreadsheets be received Moved PW / Seconded GD <u>Carried</u></p>	Cheque Account Balance at 28 th February 2014	\$ 8,579.20		Savings Account Balance at 28 th February 2014	\$ 3,906.21		PW
Cheque Account Balance at 28 th February 2014	\$ 8,579.20							
Savings Account Balance at 28 th February 2014	\$ 3,906.21							
2.6.(ii)	<p><u>Payments to be Ratified and/or Approved</u></p> <p>Resolved that the payments as listed on the attached schedule totaling, \$565.17, be Approved/Ratified. Moved PW / Seconded GD <u>Carried</u></p>	All						
2.6.(iii)	<p><u>Spending Priorities for 2013</u></p> <p>The following Items listed in order of priority are to be</p> <ol style="list-style-type: none"> 1 – GD reported that the new set of 36 Boards and cards had been purchased. 2 – Building Cupboard for Bridge Club Storage 	GD						
2.6.(iv)	<p><u>IRD Tax Return</u></p>							

2013-2014 BOARD MEETING #2MINUTES

Ref:	Minutes	[Action]
	<p>Treasurer reported that the tax returns for the last 3 years had been received and that Bruce Wilson was looking at these and would report back. It was decided that PW should expedite the 2013 return and ask Sheena to lodge this. The board would investigate how future lodgements should be made. Bruce Wilson be invited to the next meeting.</p>	
2.7	<u>MEMBERSHIP</u>	
2.7.(i)	<p><u>Applications for Membership From</u> Marcia Sinclair Resolved that Marcia be welcomed as a member of the club. Moved Graeme Donaldson Seconded Shirley Barnett <u>Carried</u></p>	All
2.7.(ii)	<p><u>Resignation</u> A verbal resignation has been received from Margaret Miles. It was suggested that we await a possible formal notification before actioning this.</p>	All
2.8	<u>LEGAL REQUIREMENTS</u>	
2.8.(i)	Graeme access to the company's website is still to be completed	JB
2.9	<u>TOURNAMENTS</u>	
2.9.(i)	<p><u>Intermediate Tournament</u> Sunday 13th April 2014. The Intermediate Tournament poster has been emailed out to all clubs in the Central and Wellington region and J Mc is to present a budget to the next meeting Julie offered to liaise with John. JB is to liaise with Shirley Urquhart re bar license for tournaments and closing functions.</p>	Cmmtee
2.9.(ii)	<p><u>Charity Tournament</u> The 2014 Charity Tournament is Scheduled for Sunday 17th August 2014.</p>	Cmmtee
2.10	<u>LIAISON WITH BOWLING CLUB</u>	
2.10.(i)	<p>Julie reported that she had heard from the Bowling club and their recollection of the amount agreed to at the Nov meeting was in fact \$3200 +gst. After some discussion it was agreed to accept that Bowling Clubs rental be \$3200.00 +gst, and that the extra \$40.00 + gst be included with the next rental payment. Shirley offered to attend the next Bowling club meeting, after confirmation that it would be on 10th March.</p>	
2.11	<u>LESSONS & LEARNERS GROUP</u>	
2.11.(i)	<p><u>Learners Group</u> It was decided that if any refresher classes were to be run that the topic should be made known to both Wednesday & Thursday sessions and an invitation to anyone interested in attending be made.</p>	JB
2.11.(ii)	<p><u>Lessons</u> Lessons to commence on Monday 9th June. GD to update posters and cards.</p>	GD
2.12	<u>FUNDING APPLICATION</u>	
2.12.(i)	The funding for a Laptop computer to run the dealing machine is in progress.	SB
2.13	<u>GENERAL BUSINESS</u>	

2013-2014 BOARD MEETING #2

MINUTES

Ref:	Minutes	[Action]
2.13.(i)	Approval has been obtained for the Fly-zapper. A suitable model should be selected and costed.	
2.14.(i)	<u>Thursday Afternoon Trophy</u> It was agreed that Mary Scott should choose from the following criteria for the Thursday Trophy Best & Fairest, Points type award, Contribution to Thursday Bridge	JB
2.14.(ii)	<u>Website upgrade</u> Peter offered to place a membership database on the website to be available to board members if the board thought it to be of use. The offer was accepted. Julie asked if usage data was available and Peter was to look at this also. Board minutes also to be updated.	All
2.15	<u>NEXT MEETING</u>	
2.15.(i)	The next meeting of the board will be held at on the 24 th March 2014 at 7.30 pm Venue to be advised.	All

There being no further business the Meeting concluded at 9.20 pm

CONFIRMED AS A CORRECT RECORD THIS Monday 3rd March 2014

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CHAIRPERSON
Ms Julie Bunnell

Financial Report at 28th February 2014

Current Account Balance at 28/02/2014	\$	8,579.20
Savings Account Balance at 28/02/2014	\$	3,906.21
February Income	\$	2,953.24
February Expenditure	\$	492.70
(Does not included unrepresented cheques)		
February Surplus/Deficit	\$	2,460.54
Chq Balance at 31st December 2013	\$	5,354.65
Chq Balance at 28th February 2014	\$	8,579.20
Sav Balance at 31st December 2013	\$	3,891.66
Sav Balance at 28th February 2014	\$	3,906.21
2014 Playing Year Surplus /Deficit	\$	3,239.10
2013 Playing Year Surplus /Deficit		

Payments to be Approved or Ratified to 28th February 2014

G Donaldson	186201	\$	30.00
Hoko Bowling Club Rent - (Learners Group)	186202	\$	150.00
Hoko Bowling Club Rent - (Feb Mar)	186203	\$	390.00
Anne Richards	186204	\$	25.17
	TOTAL	\$	595.17