



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 04

21st March, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chairman	JB
	Peter Wiles	Treasurer	PW
Apology	Kevin Lawrence	Elected Board Member	KL
Apology	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

Ref:	Minutes	[Action]
4.1.	<u>WELCOME</u>	
4.1.(i)	The Chairperson welcomed board members	
4.2	<u>APOLOGIES</u>	
4.2.(i)	Kevin Lawrence, John McCartin Resolved That the apologies be sustained. Moved GD Seconded JH <u>Carried</u>	
3.3	<u>CONFIRMATION OF BOARD MINUTES</u>	
4.3.(i)	Resolved that the minutes of the Board Meeting 21st February 2013 were confirmed, Moved JB / Seconded PW <u>Carried</u>	
4.4	<u>MATERS ARISING</u>	
4.4 (i)	<u>Action List</u>	
	Actions	
	1.3.(i) – Co-opting of Board Member It was decided that the membership be canvassed to help with specific jobs and in the meantime defer co-opting another director to the board.	JB
	2.11.(i) - Beginners' lessons for 2013. (Item 2.10)	
4.4.(ii)	<u>Other Matters Arising</u>	
	None	
4.5	<u>CORRESPONDENCE</u>	

2012-2013 BOARD MEETING #3MINUTES

Ref:	Minutes	[Action]
4.5.(i)	<p><u>Inwards:</u> Subscriptions D Woodfield, T Mordaunt P Waldegrave</p>	
	<p>Email Feilding Bridge Club - Flyer Feilding Open tournament Napier Bridge Club – Flyer Hetley Intermediate Pairs Waipukurau Bridge Club – Flyer Waipukurau Open Tournament Tina McVeigh – Re Lessons Tina McVeigh – Re Lessons Dannevirke Bridge Club - Flyer Open 5A Pairs Fwd Wellington Bridge Club – Flyer Main Centre Pairs Napier Bridge Club - Flyer 2014 Jubilee Bridge weekend South Wairarapa Bridge Club – Flyer 3B Junior Tournament NZ Companies Office – re Grand Slam Ltd reply to request for company key NZ Companies Office – Confirming Julie Bunnell has been granted authority to file documents with the Registrar of Companies for Grand Slam Ltd NZ Bridge – re Teri Eaton - Computer number not registered Tina McVeigh – Re Lessons NZ Bridge – Election Results NZ Bridge – Fwd Flyer Whangarei CBC – barrels 100% 5A Teams</p>	ALL
4.5.(ii)	<p><u>Outwards:</u> None</p> <p>By Email All Central Region & Wellington Clubs – Intermediate Tournament Flyer Tina McVeigh – Re confirmation of format for lessons (John McCartin) NZ Bridge – Alteration of Members information</p>	
4.5.(iii)	<p>Resolved That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JH <u>Carried</u></p>	
4.6	<u>FINANCIAL</u>	
4.6.(i)	<p><u>Reports</u> The treasurer gave a verbal financial report stating the following financial position and tabled the January spreadsheet</p> <p>Cheque Account Balance at 28th February 2013 \$ 6914.49 Savings Account Balance at 28th February 2013 \$ 3811.30</p>	PW
4.6.(ii)	<p><u>Payments to be Ratified and/or Approved</u> There were no payments made during February</p>	All
4.6.(iii)	<p><u>2013 Budget</u> The treasurer presented a revised Budget, which was accepted by the Board.</p>	
4.6.(iv)	<p><u>Spending Priorities for 2013</u> The following Items listed in order of priority are to be</p>	

2012-2013 BOARD MEETING #3MINUTES

Ref:	Minutes	[Action]
	1 - Beginners Lesson 2 – Subsidy for April Tournament 3 - Building cupboard for Bridge Club Storage 4 – Dealing Machine &/or Cards for Dealing machine Note There has been some comment from members on the worn state of some of the cards Resolved That a box of 36 packs of cards be purchased Moved JB Seconded GD <u>Carried</u>	All
	5 – Grant towards Bowling club upgrades Curtains etc 6 - Wireless internet to be investigated further It was noted that at some time in the future the scoring programme will have to be updated and the update will be available only as a yearly license fee.	
4.7	<u>MEMBERSHIP</u>	
4.7.(i)	<u>Applications for Membership</u>	
	None	
4.7.(ii)	<u>Resignations</u>	
	K Portch, D Portch, A Mitchell. Resolved That the resignations were received Moved GD Seconded JH <u>Carried</u>	GD
4.8	<u>LEGAL REQUIREMENTS</u>	
4.8.(i)	Julie Bunnell is now Registered as a Director Resolved Julie be authorized as a signatory for Grand Slam Ltd Account Moved GD Seconded JH <u>Carried</u>	JB
4.9	<u>TOURNAMENTS</u>	
4.9.(i)	<u>Intermediate Tournament</u>	
	JH outlined the arrangements in place for the April tournament, and reported that all preparations were progressing satisfactorily.	cmmtee
4.2.(ii)	<u>Charity Tournament</u>	
	The Flyer for the Daffodil Day Charity Tournament is to be held 18 th August. Is now posted on Website	
4.10	<u>LESSONS</u>	
4.10.(i)	All arrangements are in place for the Beginners lessons and the fees confirmed at \$60.00 for the lessons and \$15.00 for the Improvers Lessons. GD will be host for the Friday evening and Saturday Morning.	wkgrp
4.11	<u>GENERAL BUSINESS</u>	
4.11.(i)	<u>Incorporated Society</u>	
	No action is required at this time with regards to becoming an Incorporated Society. The key required action is to progress a funding to a Funding application for a dealing machine. — JMc reported that this is being investigated.	JMc

2012-2013 BOARD MEETING #3

MINUTES

Ref:	Minutes	[Action]
4.11.(ii)	<p><u>Newsletter</u> JB reported that Margaret Williams had offered her services to Edit the newsletter. Resolved That this offer be accepted with thanks Moved JB seconded JH</p>	JB
4.11.(iii)	<p><u>Monthly Competition Prizes</u> Resolved That monthly prizes of 1 complimentary playing session each be awarded to the winning pair each month and the leading pair on handicap noting that the overall winning pair cannot win the handicap prize as well Moved JB seconded JH <u>Carried</u></p>	
4.11.(iv)	<p><u>Website</u> It was agreed that there should be at least 2 people (preferably directors) be able to access the website. PW to give instructions to GD to facilitate this.</p>	PW/GD
4.12	<u>NEXT MEETING</u>	
4.12.(i)	<p>The next meeting of the board will be held at on Thursday 18 April at 7.30 pm at 27A Redwood Grove.</p>	All

Note: The date and venue of the next meeting was subsequently amended by mutual agreement to Thursday 2nd May at 10 Woodfield Avenue.

There being no further business the Meeting concluded at 9.20 pm

CONFIRMED AS A CORRECT RECORD THIS THURSDAY 2nd MAY 2013

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CHAIRPERSON
 Ms JULIE BUNNELL

Financial Report at 28th February 2013

Current Account Balance at 28/02/2013	\$	9,955.17
Savings Account Balance at 28/02/2013	\$	3,818.41
February Income	\$	3,047.79
February Expenditure	\$	-
(Does not included unrepresented cheques)		
February Surplus/Deficit	\$	3,047.79
Chq Balance at 31st December 2012	\$	6,706.25
Chq Balance to date	\$	9,955.17
Sav Balance at 31st December 2012	\$	3,803.97
Sav Balance to date	\$	3,818.41
2013 Playing Year Surplus /Deficit	\$	3,263.36

Payments to be Approved or Ratified to 28th February 2013

Nil		
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