



## GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

### BOARD MEETING

## MINUTES 02

30th January, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chairman	JB
	Peter Wiles	Treasurer	PW
	Kevin Lawrence	Elected Board Member	KL
	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

Ref:	Minutes	[Action]
<b>2.1.</b>	<b><u>WELCOME</u></b>	
11.1.(i)	The Chairperson welcomed board members	
<b>2.2</b>	<b><u>APOLOGIES</u></b>	
2.2.(i)	None	
<b>2.3</b>	<b><u>CONFIRMATION OF BOARD MINUTES</u></b>	
2.3.(i)	. <b>Resolved</b> that the minutes of the Board Meeting 12th December 2012 with noted minor amendments were confirmed, Moved Bunnell / Seconded Donaldson <u>Carried</u>	
<b>2.4</b>	<b><u>MATERS ARISING</u></b>	
2.4 (i)	<b><u>Action List</u></b>	
	1.3.(i) Co-opting a board member – In progress	JB
	1.5.(i) Beginners Lessons 2013 (Under Item 11)	JMc
	1.5(ii) Letter to Bowling Club re decisions reached at October meeting	JB/GD
	1.5(iii) Funding Application	
	1.5(iv) Becoming an Incorporated Society	
	Items (iii) & (iv) to discussed under general business	
2.4.(ii)	<b><u>Other Matters Arising</u></b>	
	None	
<b>2.5</b>	<b><u>CORRESPONDENCE</u></b>	
2.5.(i)	<b><u>Inwards:</u></b>	
	Anne Richards – Subscriptions	
	Elizabeth Chan – Subscription	

**2012-2013 BOARD MEETING #2**

MINUTES

Ref:	Minutes	[Action]				
	<p>Dorothy Davidson – Subscription</p> <p><b>By Email</b></p> <p>NZ Bridge - Board Meeting Minutes 7 Dec 2012                      NZ Bridge - Office unattended - (9th Jan to 21 Jan 2013)                      NZ Bridge - Conversion of Australian Masterpoints                      NZ Bridge - December 2012 Masterpoint Reports                      NZ Bridge - Nomination Forms Information-Board Elections March '13                      NZ Bridge - Recently Qualified Tournament Directors                      NZ Bridge - Confirming Levies at \$16.00 + GST (\$18.40)                      Mary Lynch - Fw re Free Range Bridge Not For Chickens                      Tina McVeigh - C Abbey – Fw re HBC lessons to be confirmed                      Tina McVeigh – C Abbey_ Fw Re HBC Lessons <b>Date 6<sup>th</sup> April</b>                      C Abbey – Requesting that he no longer be in the "loop" re lessons</p>	<b>ALL</b>				
2.5.(ii)	<p><b><u>Outwards:</u></b></p> <p>Membership Mail-out – Letter, Invoice, Programme, Phone List, Tournament Schedule</p> <p><b>By Email</b></p> <p>NZ Bridge – Requesting confirmation of Capitation levies for 2013                      C Abbey cc Tim Mordaunt - Fwd Re Hokowhitu Bridge Club Lessons in 2013                      Tina McVeigh - Fwd Hokowhitu Bridge Club Lessons .....(C Abbey)                      Lorraine Stachurski – re tax code status.....(Peter Wiles)</p>					
2.5.(iii)	<p><b>Resolved</b> That the inwards correspondence is received and the outwards confirmed. Moved Donaldson / Seconded Lawrence <u>Carried</u></p>					
<b>2.6</b>	<b><u>FINANCIAL</u></b>					
2.6.(i)	<p><b><u>Reports</u></b></p> <p>The treasurer gave a verbal financial report stating the following financial position and tabled the interim December spreadsheet</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Cheque Account Balance at 31<sup>st</sup> December 2012</td> <td style="text-align: right;">\$ 6706.25</td> </tr> <tr> <td>Savings Account Balance at 31<sup>st</sup> December 2012</td> <td style="text-align: right;">\$ 3803.97</td> </tr> </table>	Cheque Account Balance at 31 <sup>st</sup> December 2012	\$ 6706.25	Savings Account Balance at 31 <sup>st</sup> December 2012	\$ 3803.97	<b>PW</b>
Cheque Account Balance at 31 <sup>st</sup> December 2012	\$ 6706.25					
Savings Account Balance at 31 <sup>st</sup> December 2012	\$ 3803.97					
2.6.(ii)	<p><b><u>Payments to be Ratified and/or Approved</u></b></p> <p><b>Resolved</b> that the December payments as listed on the attached schedule totaling \$1349.32 be approved and/or ratified. Moved Donaldson / Seconded Wiles</p>	<b>All</b>				
2.6.(iii)	<p><b><u>2013 Budget</u></b></p> <p>The treasurer tabled the draft 2013 Budget for discussion</p>					
2.6.(iv)	<p><b><u>Spending Priorities for 2013</u></b></p> <p>The following Items listed in order of priority are to be</p> <ol style="list-style-type: none"> <li>1 - Beginners Lesson</li> <li>2 – Subsidy for April Tournament</li> <li>3 - Building cupboard for Bridge Club Storage</li> <li>4 – Dealing Machine &amp;/or Cards for Dealing machine</li> <li>5 – Grant towards Bowling club upgrades Curtains etc</li> <li>6 - Wireless internet to be investigated further</li> </ol>	<b>All</b>				

**2012-2013 BOARD MEETING #2**MINUTES

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
<b>2.7</b>	<b><u>MEMBERSHIP</u></b>	
2.7.(i)	<b><u>Applications for Membership</u></b>  None	
2.7.(ii)	<b><u>Resignations</u></b>  None	<b>GD</b>
<b>2.8</b>	<b><u>LEGAL REQUIREMENTS</u></b>	
2.8.(i)	Kevin and Julie to liase and facilitate the update of the Grand Slam Company requirements	
<b>2.9</b>	<b><u>ONGOING RELATIONSHIP WITH HOKOWHITU BOWLING CLUB</u></b>	
2.9.(i)	<b>Action:</b> Letter to Bowling Club confirming the agreements made at the meeting, and confirm dates for 2013. The rental calculation for the amount paid during 2012 needs to be confirmed as this was the amount agreed to at the meeting	<b>GD/JB</b>
<b>2.10</b>	<b><u>TOURNAMENTS</u></b>	
2.10.(i)	<b><u>Intermediate Tournament</u></b> Intermediate Tournament is to be held on April 14th The Tournament Committee comprises John Hogan (Convener), Jeanette Gomes, Julie Bunnell and 1 other The first meeting is scheduled for 11 <sup>th</sup> February	<b>cmntee</b>
2.10.(ii)	<b><u>Charity Tournament</u></b> Daffodil Day Charity Tournament is to be held 18 <sup>th</sup> August	
<b>2.11</b>	<b><u>LESSONS</u></b>	
2.11.(i)	Lessons By Tina are scheduled for April 6th. ( NowConfirmed The working group for the lessons will be John McCartin, Graeme Donaldson and Alister Stuck. JMc will let Tina and Tim know that he will be the board member contact. It was suggested that members who arranged for someone to take the lessons would be credited with a free bridge session.	<b>wkgrp</b>
<b>2.12</b>	<b><u>GENERAL BUSINESS</u></b>	
2.12.(i)	<b><u>Confirmation of Table Setup</u></b> Anne Richards is to be approached to seek confirmation that Edward will continue settin up tables on Wednesday evenings (\$10.00 per session)	<b>JB</b>
2.12.(ii)	<b><u>Confirmation of person for washing dishes</u></b> Kevin advised that James French has agreed to do this, (mob 0210455305) (\$10.00 per session).	
2.12.(iii)	<b><u>Funding Application</u></b> After some discussion it was agreed that John McCartin to look into a funding application. Some sources to be looked at are Pub Charities, Eastern and Central, Central Energy	

**2012-2013 BOARD MEETING #2**

MINUTES

Ref:	Minutes	[Action]
2.12.(iv)	<b><u>Becoming an Incorporated Society</u></b> A working group comprising Julie Bunnell, John McCartin & John Hogan will carry this forwards	wkgrp
2.12.(v)	<b><u>Board Meetings for 2013</u></b> It was agreed that the Board will meet on the third Thursday of the month with the proviso that it may meet bimonthly at some stage during the year.	
<b>2.13</b>	<b><u>NEXT MEETING</u></b>	
2.13.(i)	The next meeting of the board will be held at on <b>Thursday 21st February at 7.30 pm at 27A Redwood Grove.</b>	All

**There being no further business the Meeting concluded at 9.30 pm**

**CONFIRMED AS A CORRECT RECORD THIS THURSDAY 21<sup>st</sup> of February 2013**

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CHAIRPERSON  
Ms JULIE BUNNELL

**Financial Report at 31st December 2012**

Current Account Balance at 31/12/2012	\$	6,706.25
Savings Account Balance at 31/12/2012	\$	3,803.97
December Income	\$	317.39
December Expenditure	\$	1,349.32
(Does not included unrepresented cheques)		
<b>December Surplus/Deficit</b>	<b>-\$</b>	<b>1,031.93</b>

**Payments to be Ratified to 31st Dec 2012**

B Lawrence	186056	\$	270.00
G Donaldson/ Trophies & Engraving	186057	\$	184.00
K Lawrence	186058	\$	45.00
K Lawrence	186059	\$	528.16
Hokowhitu Bowling Club Bar -AGM	186060	\$	114.50
M Lockie - Barman AGM	186061	\$	55.00
Village Wines	186062	\$	100.00
IRD PAYE	186063	\$	52.66
		<b>\$</b>	<b>1,349.32</b>