



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 01

19 December 2012, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chairman	JB
	Peter Wiles	Treasurer	PW
<i>Apology</i>	Kevin Lawrence	Elected Board Member	KL
	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

Ref:	Minutes	[Action]
1.1.	<u>WELCOME</u>	
11.1.(i)	The outgoing chairman took the chair until the election of officers and welcomed board members	
1.2	<u>APOLOGIES</u>	
1.2.(i)	John McCartin Resolved That apologies be accepted Moved Graeme Donaldson / Seconded Kein Lawrence <u>Carried</u>	
1.3	<u>ELECTION OF EXECUTIVE OFFICERS</u>	
1.3.(i)	<u>Chairperson</u> Resolved that being the only nomination Julie Bunnell be elected Chairperson. Moved Donaldson / Seconded Hogan	
	<u>Secretary</u> Resolved that being the only nomination Graeme Donaldson be elected. Secretary. Moved Lawrence / Seconded Hogan	
	<u>Treasurer</u> Resolved that being the only nomination Peter Wiles be elected Treasurer. Moved Lawrence / Seconded Hogan	JB
	It was agreed that a seventh board member be co-opted and that JB approach Andrea Bennett, Caroline McCartin and Mary Dunlop (in that order) to ascertain their willingness to be a member of the board	

Ref:	Minutes	[Action]
1.4	<u>CONFIRMATION OF BOARD MINUTES</u>	
1.4.(i)	. Resolved that the minutes of the Board Meeting 29th November 2012 were confirmed, Moved Bunnell / Seconded Donaldson <u>Carried</u>	
1.5	<u>MATERS ARISING</u>	
1.5 (ii)	<u>Action List</u> (Carried forward from 2012 board) Beginner's lessons for 2013. (Item 1.11) Letter to Hokowhitu Bowling Club confirming agreement of decisions reached	
1.5.(ii)	<u>Action List</u> (Recommendations from AGM) (a) That the board make a serious application for funding during 2013 (b) That the motion to become an Incorporated Society lie until the next AGM	
1.6	<u>CORRESPONDENCE</u>	
1.6.(i)	<u>Inwards:</u> IRD – Change of employee tax code	
	By Email Napier Bridge Club – Tournament Flyer NZ Bridge – Newsletter Dec 3 rd 2012 NZ Bridge – Bulletin – Congress Bulletin Editor De 4 th 2012 Wellington Bridge Club – Suzanne Duncan Tournament Flyer Bridge NZ – NZB Scorer version13 & Web result hosting Napier bridge Club – Tournament Flyer NZ Bridge – Recently Qualified Directors List Canterbury Regional Committee – South Island Teams Flyer NZ Bridge – Noumea Bridge Holiday Flyer NZ Bridge – Teaching Bridge to Beginners Application Form Teaching Bridge to Beginners Flyer Regional Committees & Affiliated Clubs Teachers Workshop 2013 NZ Bridge – Teaching Bridge to Beginners Further information NZ Bridge – Closure of Master Points files for 2012 NZ Bridge – Change of date for 2013 Babbich Pairs NZ Bridge – Board Meeting minutes 14 th Nov 2012	ALL
1.6.(ii)	<u>Outwards:</u> None	
	By Email None	
1.6(iii)	Resolved That the inwards correspondence is received and the outwards confirmed. Moved Bunnell / Seconded Lawrence <u>Carried</u>	

Ref:	Minutes	[Action]															
1.7	<u>FINANCIAL</u>																
1.7.(i)	<u>Reports</u> The treasurer gave a verbal report on the financial situation stating the following financial position <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Cheque Account Balance at 31st October</td> <td style="width: 20%; text-align: right;">\$ 8,036.81</td> <td style="width: 20%;"></td> </tr> <tr> <td>Savings Account Balance at 31st October</td> <td style="text-align: right;">\$ 3,789.41</td> <td style="text-align: right;">PW</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Cheque Account Balance at 30th November</td> <td style="text-align: right;">\$ 7,745.50</td> <td></td> </tr> <tr> <td>Savings Account Balance at 30th November</td> <td style="text-align: right;">\$ 3,796.65</td> <td></td> </tr> </table>	Cheque Account Balance at 31 st October	\$ 8,036.81		Savings Account Balance at 31 st October	\$ 3,789.41	PW				Cheque Account Balance at 30 th November	\$ 7,745.50		Savings Account Balance at 30 th November	\$ 3,796.65		
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1.7.(ii)	<u>Payments to be Ratified and Approved</u> Resolved that the October payments, \$956.15 and November payments \$\$1,139.93 as listed on the attached schedule totaling \$2096.08 be approved and/or ratified. Moved Wiles / Seconded Gomes Resolved that reimbursements to K Lawrence \$45.00 & G Donaldson \$184.00 and payment to B Lawrence \$270.00 be approved Moved P Wiles / Seconded John Hogan	All															
1.7.(iii)	<u>Spending Priorities for 2013</u> Spending Priorities The following Items were suggested by the outgoing board for consideration Dealing machine Blinds and curtains, possible contribution to Bowling Club Wireless internet to be investigated further	All															
1.8	<u>MEMBERSHIP</u>																
1.8.(i)	<u>Applications for Membership</u>																
1.8.(ii)	<u>Resignations</u> The following are members who are deemed to have resigned as per the resolution (10.7.(ii)) recorded in the November minutes <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">2546 Mrs L Black</td> <td style="width: 50%;">34343 MS C Cabraal</td> <td></td> </tr> <tr> <td>49039 Ms D Gray</td> <td>49237 Mrs P Hansen</td> <td style="text-align: right;">GD</td> </tr> <tr> <td>25068 Mrs B Jones</td> <td>29746 Mrs M Kay</td> <td></td> </tr> <tr> <td>22747 Mrs M Macdonald</td> <td>29747 Dr Leo Roache</td> <td></td> </tr> <tr> <td>18647 Mrs Margot Vivian</td> <td>34327 Susan Yee</td> <td></td> </tr> </table> Resolved: That these members are deemed to have resigned and that the secretary advise NZ bridge of the change in status Moved Bunnell/ Seconded Wiles	2546 Mrs L Black	34343 MS C Cabraal		49039 Ms D Gray	49237 Mrs P Hansen	GD	25068 Mrs B Jones	29746 Mrs M Kay		22747 Mrs M Macdonald	29747 Dr Leo Roache		18647 Mrs Margot Vivian	34327 Susan Yee		
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Ref:	Minutes	[Action]
1.9	<u>LEGAL REQUIREMENTS</u>	
1.9.(i)		
1.10	<u>ONGOING RELATIONSHIP WITH HOKOWHITU BOWLING CLUB</u>	
1.10.(i)	Action: Letter to Bowling Club confirming the agreements made at the meeting, and confirm dates for 2013.	GD/JB
1.11	<u>TOURNAMENTS</u>	
1.11.(i)	<u>Intermediate Tournament</u> Intermediate Tournament is to be held on April 14 th	All
1.11.(ii)	<u>Charity Tournament</u> Daffodil Day Charity Tournament is to be held 18 th August	
1.11	<u>LESSONS</u>	
1.11.(i)	Lessons By Tina are scheduled for April 6th. (Confirmed) Alister will be attending the lessons with a view to running them in future and is interested in attending the meeting for the to take part in the discussion.	All
10.13	<u>GENERAL BUSINESS</u>	
1.13.(i)	<u>Company Vs Incorporated Society</u> There was some general discussion on the responsibilities and liability of the board members due to the AGM response to this proposal and queries raised by John Hogan were answered	
1.13.(ii)	<u>Prize Trophies</u> New trophies reflecting the change of name and a Points Cup were discussed. Also the awarding of a prize for a Thursday afternoon points trophy	
1.13.(iii)	<u>Newletter</u> It was decided that the Jan newsletter would not be mailed out with the New year mail-out but posted on th Website	
1.13.(iii)	<u>2013 Programme Invoice Etc</u> Draft copies of the 2013 Programme and mail-out were tabled. The programme was discussed and finalized with minor changes from past years to delete Teams and insert a Swiss Pairs.	
10.15	<u>NEXT MEETING</u>	
10.15.(i)	The next meeting of the board will be held at on Wednesday 30th January at 7.30 pm at 27A Redwood Grove.	All

There being no further business the Meeting concluded at 9.30 pm

CONFIRMED AS A CORRECT RECORD THIS THURSDAY 29th OF NOVEMBER 2012

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CHAIRPERSON
Ms JULIE BUNNELL

Ref:	Minutes	[Action]
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Financial Report at 31st October 2012

Current Account Balance at 31/10/2012	\$	8,035.81
Savings Account Balance at 31/10/2012	\$	3,789.41
August Income	\$	945.15
August Expenditure	\$	972.60
(Does not included unrepresented cheques)		
October Deficit	-\$	27.45

Payments to be Approved or Ratified to 31 October 2012

P Wiles	186167	\$	94.90
Hokowhitu Bowling Club	186168	\$	546.25
L Stachurski	186169	\$	275.50
IRD PAYE	186070	\$	39.50

\$ 956.15

Financial Report at 30th November 2012

Current Account Balance at 30/11/2012	\$	7,745.50
Savings Account Balance at 30/11/2012	\$	3,796.65
August Income	\$	879.56
August Expenditure	\$	1,162.63
(Does not included unrepresented cheques)		
October Deficit	-\$	283.07

Payments to be Approved or Ratified to 30th November 2012

M Scott	186051	\$	19.70
L Stachurski	186052	\$	367.34
NZ Bridge	186053	\$	352.59
IRD PAYE	186054	\$	52.66
L Stachurski	186055	\$	367.34

\$ 1,139.93