

GRAND SLAM LIMITED
Incorporating
**HOKOWHITU
BRIDGE CLUB**



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 2017 – 07

Monday 10th July 2017, at 7.15 p.m.

Present		
<i>Name</i>	<i>Role</i>	<i>Initials used</i>
Julie Bunnell	Chair	JB
Graeme Donaldson	Secretary	GD
Caroline McCartin	Treasurer	CM
Derek Knighton	Member	DK

Reference	Item	Outcome/ Action, date
07.1	<u>WELCOME</u>	
07.1.(i)	JB welcomed the Board Members	
07.2	<u>APOLOGIES</u>	
	Tim Coolbear for absence, Caroline McCartin for lateness	
07.3	<u>CONFIRMATION OF MINUTES</u>	
07.3.(i)	There were no points raised Resolved: that the minutes of the 2017-07 Board Meeting held Tuesday 11 th June be confirmed. Moved from the Chair: JB	<u>Carried</u>
07.4	<u>MATTERS ARISING</u>	
07.4.(i)	Actions <ul style="list-style-type: none"> • Sound system options. Subject to obtaining a suitable quotation, it was agreed to proceed to purchase a portable microphone • Wednesday host/hostess substitute. Gayle Leader has agreed to do this. • Babich (NZ Pairs) room booking. It was decided it was not necessary to book this yet 	

Reference	Item	Outcome/ Action, date
07.8	<u>MEMBERSHIP</u>	
07.8(i)	<u>Applications for Membership</u> Nil	
07.8.(ii)	<u>Resignations</u> Nil	
07.9	<u>LEGAL REQUIREMENTS</u> Company annual return was filed 21 June JB confirmed who the shareholders and directors are	<u>Noted complete</u> <u>Noted complete</u>
07.10	<u>TOURNAMENTS</u>	
	JB updated <ul style="list-style-type: none"> Letters sent out to all sponsors. Half replied "yes" and donations collected Bridge NZ will sponsor licences and tables Pauline happy to do wrapping needs everything by 1st Aug Gourmet food items, petrol vouchers, plants and gift vouchers needed Arrangements <ul style="list-style-type: none"> Rosters for jobs will be done by Julie Campbell Graeme managing back of house Tim managing front of house 	<u>JB to give rosters to Julie</u>
07.11	<u>LIAISON WITH BOWLING CLUB</u>	
	a. Car park lines – \$494 invoice received and paid for (exactly as quoted) b. No update with social membership c. A new committee has been elected d. Graeme will try to go to next meeting to introduce himself	<u>JB to ask Tim if he has been invoiced for yellow paint work</u>
07.12	<u>LESSONS & LEARNERS GROUP</u>	
07.12.(i)	<ul style="list-style-type: none"> Improvers 2017 <ul style="list-style-type: none"> Last one was playing suit contracts None in August Staymen in October Slam bidding in November Lessons 2017 Averaging between 4-8 beginners Buddies and novices to play separately in July, then buddies and novices into Main Room in August (first 3 weeks). Novices to play in August club championship.	<u>DK to arrange buddies for first 3 weeks of August</u>

Reference	Item	Outcome/ Action, date
07.13	<u>GENERAL BUSINESS</u>	
	<ul style="list-style-type: none"> • Club championship <ul style="list-style-type: none"> a. Last year's rules to stand b. 2 pools ...no change • Jane Stearns letter asking for feedback on support for area officers. • Karen Martelleti letter about new administrative tool for NZ Bridge 	<p>JB to make minor changes to rules and promulgate them GD to work out who will be in which grade</p> <p>Allread proposal and discuss by Email by 31 July</p> <p>GD to fill out form and be club administrator in the meantime</p>
07.14	<u>NEXT MEETING</u>	
07.14.(i)	Dates: Tuesday 29 th August Time: 7.00 p.m. Venue: 10 Woodfield Avenue	

There being no further business the Meeting concluded at: 10:15 pm

CONFIRMED AS A CORRECT RECORD:

Day

Date

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CHAIRPERSON
Ms Julie Bunnell

Financial Report as at 30/06/2017

Current a/c bal		\$2926.85
Provision for insurance	\$500.00	
General savings	\$13,173.02	
Savings a/c bal		\$13,673.02
Total Balance	30/06/2017	\$16,599.87

Monthly Income	\$1,237.70	Playing Year to Date Inc	\$13,823.91
Monthly Expenditure	\$925.83	Playing Year to Date Exp	\$7,685.87
Monthly Surplus (deficit)	\$311.87	Year to Date Surplus (def)	\$6,138.04
O/Bal Bank	\$16,288.00		
C/Bal Bank	\$16,599.87		

Payments To Be Ratified

Date Paid

T Coolbear -reimburse	Tournament exp	\$	72.01	online	07/06/2017
S Barnett- reimburse	Tournament exp	\$	164.23	online	07/06/2017
M Dunlop - reimburse	Refreshments	\$	71.19	online	09&26/06/2017
G Donaldson – reimburse	Paper	\$	34.50	online	09/06/2017
L Stachurski	Directing	\$	536.20	online	09/06/2017
Chalitha	monthly set-up	\$	135.00	online	13/06/2017
IRD	PAYE	\$	112.70	online	13/06/2017
	Total	\$	1,125.83		

Payments To Be Approved

Nil