

GRAND SLAM LIMITED  
Incorporating  
**HOKOWHITU  
BRIDGE CLUB**



## GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

### BOARD MEETING

### MINUTES 2017 – 02

**Tuesday 7<sup>th</sup> February, at 7.00 p.m.**

<b>Present</b>		
<i>Name</i>	<i>Role</i>	<i>Initials used</i>
Julie Bunnell	Chair	JB
Graeme Donaldson	Secretary	GD
Caroline McCartin	Treasurer	CM
Derek Knighton	Board Member	DK
Tim Coolbear	Deputy Chair	TC

<b>Reference</b>	<b>Item</b>	<b>Outcome/ Action, date</b>
<b>02.1</b>	<b><u>WELCOME</u></b>	
02.1.(i)	JB welcomed the Board Members	
<b>02.2</b>	<b><u>APOLOGIES</u></b>	
	Nil	
<b>02.3</b>	<b><u>CONFIRMATION OF MINUTES</u></b>	
02.3.(i)	There were no points raised  <b>Resolved:</b> that the minutes of the 2017-01 Board Meeting held Wednesday 14 <sup>th</sup> December 2016 be confirmed.  Moved from the Chair: JB	<u>Carried</u>
<b>02.4</b>	<b><u>MATTERS ARISING</u></b>	



Reference	Item	Outcome/ Action, date
02.5	<b><u>CORRESPONDENCE</u></b>	
02.5.(i)	<p><b>Inwards mail</b>  Westpac – December Statement  Westpac – January Statement  Various – Subscriptions  NZ Bridge – December Master Points invoice  NZ Bridge – December Levy invoice  Freedom Print – 2017 Programme invoice</p> <p><b>Email inwards</b>  NZ Bridge – December Master points reports  NZ Bridge – Letter from Arie Geursen  NZ Bridge – Minutes from the Board meeting held 2 Dec 2016  NZ Bridge – Letter Phil Rutherford Chair of the Governance Committee  NZ Bridge – Arrowside Report  NZ Bridge – DRAFT Rationale for change  NZ Bridge – Updated email and contact details for the Canterbury Region  Important mainly because of the people in the conversation. Click to teach Gmail that this conversation is not important.  NZ Bridge – Board meeting minutes – 9 Jan 2017  CDRC – Re Cinema Advertising -no subsidy  CDRC – fwd – Wgtn BC – Letter sent to Arie Geursen, Chair of NZ Bridge  CDRC – fwd – Wgtn BC – Flyer for the Wellington Congress  CDRC – Re Tournament dates &amp; reply acknowledging changes  CDRC – Rubber Bridge entry Form  CDRC – Meeting at Palmerston North Bridge Club on Friday 13 January  CDRC – Re Taranaki Congress Flyer  CDRC – Minutes for the committee meeting held 12 December 2016  CDRC – Minutes of meeting with Allan Morris 13 January  CDRC – North Island Teams Flyer  CDRC – fwd – 2017 Hawkes Bay Congress flyer  Hawera BC – Picnic Tournament flyer  Bowling Club – Confirming extra tutorial sessions in 2017 dates  BridgeNZ –  Inspire Net Ltd – Re change-over of Server  Inspire Net Ltd – RE Web hosting renewal  Hastings BC – Hastings Open Teams flyer  Wanganui BC – Wanganui Bridge Club Picnic Tournament  Change of contact  Steve Baron – Board Candidate – CV &amp; Introduction to views if elected  Marton BC – Picnic Tournament Flyer</p>	







Reference	Item	Outcome/ Action, date
	the Board – this share is now assigned to DK	<u>Complete</u>
<b>02.13</b>	<b><u>TOURNAMENTS</u></b>	
	<p>a. Hokowhitu Intermediate Pairs It was recognised that organisation of this needs to get underway urgently.</p> <p>Need notices by the end of February. Entry fee remains at \$25.00</p> <p>Confirmation of room bookings and special licences for both tournaments with Bowling Club needs to be re-verified (organised November last year) – Norah Bacon now in charge of room bookings</p> <p>Catering –possible organisers suggested Overall Tournament Convenor and registration secretary needed – possible convenors suggested Sponsorship – it was discussed whether Tim Mordant/Property Brokers could be approached as in 2016</p> <p>b. Daffodil Day tournament No discussion required</p>	<p>GD to action – update next meeting</p> <p>GD to action – update next meeting</p> <p>JB to follow up</p> <p>JB to follow up</p> <p>JB to follow up</p>
<b>02.14</b>	<b><u>LIAISON WITH BOWLING CLUB</u></b>	
	<p>a. Contribution towards external lighting costs – Bowling Club will send copy of bill received. However, it seems that they are not happy with the costs and have requested a review. We would need to see receipt of payment of any bill before determining what our contribution could be.</p> <p>b. Social membership for the Club – no update, ball is in Bowling Club’s court.</p> <p>c. Bowling Club have asked us to advertise their latest raffle to the Club.</p> <p>d. Still expecting to receive invoices for the two Summer Bridge nights in January.</p>	JB to include in next welcome announcements
<b>02.15</b>	<b><u>LESSONS &amp; LEARNERS GROUP</u></b>	
02.15.(i)	<p>a. Improvers series plans for 2017 Two nights scheduled: Monday 20<sup>th</sup> February and Monday 20<sup>th</sup> March. TC and DK will help set up room.</p> <p>b. Publicity for Lessons 2017 DK advised that distribution of posters to club members was initiated Wednesday 1<sup>st</sup> February; adverts in Tribune and Guardian; research organisations “hit hard”; Hokowhitu Golf Club and Village Community Centre to be contacted. JB advised that the Library seems to have changed its position on advertising pay-for events– she will approach them to advertise. DK asked if a list of recent learners who had not continued was available – JB commented that there would be a need to avoid names of people who had stated that they didn’t want to play, but would see what was available</p>	





Reference	Item	Outcome/ Action, date
	<p>e. Compensation for Trish Abbey (non-playing hostess) It was noted that since Trish is not a playing member, she does not get compensated for her efforts as hostess through waiving of table money. Suggestion was taken on board that she should be compensated instead through an enhanced gift at the AGM.</p> <p>f. CD regional meeting re NZBridge &amp; Board Elections A brief summary was provided, since a more detailed e-mailed summary had been circulated. Re Board elections, noted that it will be important for us to look at the nominations and see what, if anything, the nominees say on the matter in their presentations. Agreed to send members all information made available to get feedback and guide our decision. Will make CVs available at Wednesday and Thursday sessions for those who do not use e-mail.</p>	<p>JB/GD to progress</p>
<b>02.17</b>	<b><u>NEXT MEETING</u></b>	
02.17.(i)	<p>Date: Tuesday 7<sup>th</sup> March Time: 7.00 p.m. Venue: 10 Woodfield Avenue</p>	

**There being no further business the Meeting concluded at: 10:30 pm**

**CONFIRMED AS A CORRECT RECORD:**

\_\_\_\_\_ Day

\_\_\_\_\_ Date

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CHAIRPERSON  
Ms Julie Bunnell

### Financial Report as at 31/12/2016

Current a/c bal	31/12/2016	\$547.44
Savings a/c bal	31/12/2016	\$10,138.64
less unrepresented chq		
plus Cash on Hand		\$200.00
<b>Total Balance</b>	<b>31/12/2016</b>	<b>\$10,886.08</b>

Monthly Income	\$229.50	Playing Year to Date Inc	\$20,854.39
Monthly Expenditure	<u>\$2,116.69</u>	Playing Year to Date Exp	<u>\$17,785.11</u>
Monthly Surplus (deficit)	-\$1,887.19	Year to Date Surplus (def)	\$3,068.28
O/Bal Bank	\$12,773.27		
C/Bal Bank			<u>\$10,886.08</u>

#### Payments To Be Ratified

				<u>Date Paid</u>
L. Stachurski	Monthly directing	\$484.61	online	6/12/2016
L. Stachurski	Holiday pay directing	\$338.74	online	15/12/2016
IRD	PAYE	\$111.04	online	15/12/2016
IRD	Income tax	\$83.16	online	21/12/2016
Leo Richards	Nov set up	\$135.00	online	13/12/2016
Julie Bunnell	EOY gifts	\$315.69	online	6/12/2016
Trophy Specialists	EOY trophies	\$327.30	online	15/12/2016
NZ Bridge	Babich Pairs	\$154.00	online	13/12/2016
BridgeNZ	s/w update	\$167.15	online	13/12/2016
	<b>Total</b>	<b>\$2,116.69</b>		

### Financial Report as at 31/01/2017

Current a/c bal	31/01/2017	\$2,084.44
Savings a/c bal	31/01/2017	\$10,144.28
less unpresented chq		
plus Cash on Hand		
<b>Total Balance</b>	<b>31/01/2017</b>	<b>\$12,228.72</b>

Monthly Income	\$2,595.64	Playing Year to Date Inc	\$2,595.64
Monthly Expenditure	<u>\$1,053.00</u>	Playing Year to Date Exp	<u>\$828.75</u>
Monthly Surplus (deficit)	\$1,542.64	Year to Date Surplus (def)	\$1,766.89
O/Bal Bank	\$10,686.08		
C/Bal Bank			<u>\$12,228.72</u>

#### Payments To Be Ratified

				<u>Date Paid</u>
NZ Bridge	2016 Masterpoints	\$224.25	online	19/01/2017
NZ Bridge	2017 levies	\$396.75	online	20/01/2017
G. Donaldson	Tablet annual licence	\$225.00	online	4/01/2017
Freedom Print	2017 programme	\$207.00	online	20/01/2017

	<u>Total</u>	<u>\$1053.00</u>
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**Statement of Cash Flows**  
**for the playing year ended 31 December 2016**

*Cash provided from:*

Table money		12,127	
Subscriptions		4,995	
Tournaments		2,082	
Intermediate	309		
Daffodil Day	1,547		
Babich Pairs	126		
Sponsors		988	
Table cloths	720		
Programme Book	220		
Other	48		
Lessons		123	
Interest		27	
			20,242

*Cash applied to:*

Directors' Fees		5,124	
Rent		4,001	
Affiliation fees, levies and S/W licences		2,966	
Playing expenses		2,405	
Set up & wash up	890		
Stationery	177		
Thank you gifts	296		
Trophies	327		
Refreshments	615		
Equipment mtce & purch		1,601	
Donation – Cancer Society		1,600	

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<b>Net increase (decrease) in cash held</b>			<b>2,644</b>
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**Summary of Events Held**

<u>Date</u>	<u>Event</u>	<u>Profit (loss)</u>
17/04/2016	Intermediate Tournament	\$308.59
14/09/2016	Daffodil Day Tournament	\$47.01
4/11/2016	Babich Pairs	\$126.00
7/12/2016	AGM	-\$807.22
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		-\$325.62