



## GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

### BOARD MEETING

### MINUTES 2016 – 08

**Monday 15<sup>th</sup> August, at 7.00 p.m.**

<b>Present</b>		
<i>Name</i>	<i>Role</i>	<i>Initials used</i>
Julie Bunnell	Chair	JB
Tim Coolbear	Deputy Chair	TC
Graeme Donaldson	Secretary	GD
Caroline McCartin	Treasurer	CM
Andrea Bennett	Board Member	AB
Derek Knighton	Board Member	DK
Paul Orsborn	Board Member	PO

<b>Reference</b>	<b>Item</b>	<b>Outcome/ Action, date</b>
<b>08.1</b>	<b><u>WELCOME</u></b>	
08.1.(i)	JB welcomed the Board members	
<b>08.2</b>	<b><u>APOLOGIES</u></b>	
	Apologies for lateness received from: Paul Orsborn  <b>Resolved:</b> That the apologies be accepted  Moved from the chair: JB	<u>Carried</u>
<b>08.3</b>	<b><u>CONFIRMATION OF MINUTES</u></b>	
08.3.(i)	<b>Resolved:</b> that the minutes of the Board Meeting 8 <sup>th</sup> July 2016 be confirmed.  Moved from the Chair: JB	<u>Carried</u>
<b>08.4</b>	<b><u>MATTERS ARISING</u></b>	







Reference	Item	Outcome/ Action, date
<b>08.11</b>	<b><u>TOURNAMENTS</u></b>	
08.11.(i)	<p><b><u>Daffodil Day Charity Tournament 2016 - debrief</u></b>  Day went very well – generated a \$1600 donation to the Cancer Society. Positive feedback on the day from attendees. Club members fantastic in their help and donations – it helped that requests for help were so specific and the reminders were several and timely. Quite a few donations of cash.  A 45 min delay in scoring due to a scoring issue having to be resolved meant that the prize giving was delayed (Director could have convened an Appeal Committee if desired), but when did get results they were organised by grade – very helpful!  There were no travellers in the boards since assumed tablets would show makeable contracts. However, NZ Bridge regulations prohibit this for tournaments!  There were more prizes available than necessary, but can't tell in advance what response from potential sponsors or how much club members will donate.  Consider registration at far end of hall in case of rain next time (a queue formed outside at one point) – have usher to meet, greet and direct to the registration table.</p> <p>Final statement of income and expenses to come once all the required information is submitted to CM.</p> <p>Thank you letters to all sponsors to go out, article for newsletter, trophy to be engraved.</p>	<p>CM update next meeting</p> <p>JB to progress</p>
08.11.(ii)	<p><b><u>NZ Wide Pairs, Friday 4 Nov 2016</u></b>  JB contacted Tony Clear at PN Bridge Club and Janice Coleman (Feilding) to discuss plans for 2016. No advantage in rotating between clubs, since A points are allocated to each club that holds a heat. Feilding Club hosting this year – local clubs invited.  Last month's decision to hold a heat in 2016 confirmed, with attendance limited to HBC members. JB has e-mailed Mary Harris to book room – booking needs to be confirmed. Notify in September newsletter.</p>	
<b>08.12</b>	<b><u>LIAISON WITH BOWLING CLUB</u></b>	
08.12.(i)	<p>a. Lighting outcome Two additional lights outside – note of appreciation sent out.</p> <p>b. Social membership option update Bar licence/venue rental clarified, but still don't know when the social year runs</p> <p>c. Tenancy agreement Still in Bowling Club's court. Have sent 2 reminders since June</p> <p>d. Insurance policy Still in Bowling Club's court. Have sent 2 reminders since June</p> <p>e. Signage No response to query re the Bridge Club having a laminated sign with contact numbers in a window looking out onto the car</p>	

Reference	Item	Outcome/ Action, date
	<p>park. Decided to proceed.</p> <p>Decided to action a further e-mail and request to attend Bowling Club meeting in October</p>	JB to follow up and advise next meeting
<b>08.13</b>	<b><u>LESSONS &amp; LEARNERS GROUP</u></b>	
08.13.(i)	<p><b><u>Beginners Lessons 2016</u></b></p> <p>a. Plan for September (update) Only two people have responded to be buddies for the novices. JB will talk with Maureen re anyone looking for a partner. Need 1 buddy per novice for the month. Derek will look after this in a coordinator role.</p> <p>b. Plan for October/November (update on buddy system) Discuss at September meeting.</p>	
<b>08.14</b>	<b><u>GENERAL BUSINESS</u></b>	
08.14.(i)	<p>a. Signage – see 8.12.</p> <p>b. Life Membership – JB has asked with Chris Abbey if any criteria exist – CA couldn't remember any and was going to check, but circumstances have not allowed. After discussion it was decided to construct an invitation to current life members to generate criteria and put forward the idea of the current life members being the "gatekeepers" for nominations.</p> <p>c. Summer Bridge 2017 – 11<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup> January are three possible nights. GD to direct/play. Ask Bowling Club if these dates are available.</p> <p>d. Novices potential invite to PN Bridge Club on Monday juniors for table money only – discussed, but may be unconstitutional for PN Club and novices integration into main room after their individual ladder during Club Championships is fully arranged and on track. PN Club to be advised to this effect.</p> <p>e. Table money and subscription rates for youth players – discussion centred on national protocols that Youth (under 26 by international standards) don't pay NZBridge levies. Can reduce subs in this way. Suggestion for subs reduction tabled – to be revisited.</p> <p>f. Request from Lorraine re copy of Office for bridge club computer – TC to check costs and availability of a limited version</p> <p>g. DK commented that he felt coming bottom of the results on a regular basis would be demotivating and wondered if this contributed to loss of novices. Considerable discussion was had on how to try to ensure that novices and juniors could gain partnering with encouraging senior players to help improve their bridge and get a sense of progress and achievement. Suggestions included: "Improvers workshops" next year; not putting out the 2017 year's books too early (last year many players had filled theirs before the end of the AGM);</p>	<p>JB to follow up and advise next meeting</p> <p>JB to follow up and advise next meeting</p> <p>JB to action</p> <p>DK to include in Sept agenda</p> <p>TC to action</p>

Reference	Item	Outcome/ Action, date
	<p>encouraging senior players to buddy a less experienced player. JB noted that clubs can award C points on basis of handicaps, rather than raw scores. To be revisited.</p> <p>h. Tablet replacement – same model not available. Replacement with more robust will cost more – but only \$40 if offer can be extended. If not – get refund. Additional tablets – leave in abeyance.</p>	<p>DK to include in Sept agenda</p> <p>GD to action and update next meeting</p>
<b>08.15</b>	<b><u>NEXT MEETING</u></b>	
08.15.(i)	<p>Date: Monday 19<sup>th</sup> September</p> <p>Time: 7.00 p.m.</p> <p>Venue: 10 Woodfield Avenue</p>	All (TC unable to attend)

There being no further business the Meeting concluded at: 10.30 p.m.

**CONFIRMED AS A CORRECT RECORD:**

\_\_\_\_\_

Day

\_\_\_\_\_

Date

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CHAIRPERSON  
Ms Julie Bunnell

## Financial Report as at 31/07/2016

Current a/c bal	31/07/2016	\$9,438.14
Savings a/c bal	31/07/2016	\$4,110.14
less unrepresented chq		
plus Cash on Hand	Table money 28/7	\$170.00
<b>Total Balance</b>	<b>31/07/2016</b>	<b>\$13,718.28</b>

Monthly Income	\$1,326.62	Playing Year to Date Inc
Monthly Expenditure	\$1,921.37	Playing Year to Date Exp
Monthly Surplus (deficit)	-\$594.75	Year to Date Surplus (def)
O/Bal Bank	\$14,143.03	
C/Bal Bank		\$13,548.28

### Payments To Be Ratified

				<u>Date Paid</u>
J. Bunnell - reimburse	pre-paid envelopes	\$23.10	online	4/07/2016
J. Bunnell - reimburse	Coy Annual return	\$45.00	online	4/07/2016
G. Donaldson - reimburse	Notice Board	\$199.00	online	4/07/2016
Hok Bowling Club	Int Tnmt costs	\$264.00	online	4/07/2016
L. Stachurski	Monthly directing	\$484.61	online	6/07/2016
A. Richardson - reimburse	Refreshments	\$36.76	online	15/07/2016
IRD	Monthly PAYE	\$65.39	online	18/07/2016
NZ Bridge	Quarterly levies	\$396.75	online	18/07/2016
NZ Bridge	Points	\$369.84	online	27/07/2016
J. Pearce - reimburse	Refreshments	\$36.92	online	27/07/2016
	<b>Total</b>	<b>\$1,921.37</b>		