

GRAND SLAM LIMITED
Incorporating
**HOKOWHITU
BRIDGE CLUB**



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 2016 – 06

Sunday 12th June, at 7.00 p.m.

Present		
<i>Name</i>	<i>Role</i>	<i>Initials used</i>
Julie Bunnell	Chair	JB
Graeme Donaldson	Secretary	GD
Caroline McCartin	Treasurer	CM
Andrea Bennett	Board Member	AB
Derek Knighton	Board Member	DK
Paul Orsborn	Board Member	PO

Reference	Item	Outcome/ Action, date
06.1	<u>WELCOME</u>	
06.1.(i)	JB welcomed the Board members	
06.2	<u>APOLOGIES</u>	
	Apologies received from: Tim Coolbear Resolved: That the apologies be accepted Moved from the Chair: JB	<u>Carried</u>
06.3	<u>CONFIRMATION OF MINUTES</u>	
06.3.(i)	Resolved: that the minutes of the Board Meeting 10 th May 2016 be confirmed. Moved from the Chair: JB	<u>Carried</u>
06.4	<u>MATTERS ARISING</u>	

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	<p>CM also tabled a summary of income and expenses for the 2016 playing year to date under the new categories:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Opening balance 1 Jan:</td> <td style="width: 30%; text-align: right;">4,425.98</td> <td style="width: 10%;"></td> </tr> <tr> <td>Closing balance 31 Jan:</td> <td style="text-align: right;">5,330.33</td> <td></td> </tr> <tr> <td>Closing balance 29 Feb:</td> <td style="text-align: right;">7,463.15</td> <td></td> </tr> <tr> <td>Closing balance 31 March:</td> <td style="text-align: right;">10,533.84</td> <td></td> </tr> <tr> <td>Closing balance 30 April:</td> <td style="text-align: right;">8,892.01</td> <td></td> </tr> <tr> <td>Closing balance 31 May</td> <td style="text-align: right;">9,145.68</td> <td></td> </tr> </table> <p>Resolved: That the summaries be received.</p> <p>Moved: CM Seconded: TC</p> <p>Payments to be Ratified and/or Approved</p> <p>Resolved: That the May payments (as per the attached schedule) totalling \$1,278.26 be Approved/Ratified</p> <p>Moved: CM Seconded: JB</p>	Opening balance 1 Jan:	4,425.98		Closing balance 31 Jan:	5,330.33		Closing balance 29 Feb:	7,463.15		Closing balance 31 March:	10,533.84		Closing balance 30 April:	8,892.01		Closing balance 31 May	9,145.68		<p style="text-align: center;"><u>Carried</u></p> <p style="text-align: center;"><u>Carried</u></p>																														
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<p>06.7</p>	<p><u>PROJECTS FOR 2016</u></p> <p>a. Website upgrade (DK/JB) DK advised that was still a work in progress.</p> <p>b. Strategic planning (TC) No report due to TC being absent</p> <p>c. Role descriptions (AB) Spreadsheet in progress</p>	<p>DK to update Next meeting</p> <p>TC to update next meeting</p> <p>AB to update next meeting</p>																																																
<p>06.8</p>	<p><u>MEMBERSHIP</u></p> <p>Membership application were received by the following Name</p> <p>Home Club Palmerston North</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%;">Proposed by</td> <td style="width: 40%;">Seconded by</td> </tr> <tr> <td>Beverley Charlton</td> <td>Graeme Donaldson</td> <td>Julie Bunnell</td> </tr> <tr> <td>Barbara Passman</td> <td>Julie Bunnell</td> <td>G Donaldson</td> </tr> <tr> <td>Stuart Malcolm</td> <td>Julie Bunnell</td> <td>G Donaldson</td> </tr> <tr> <td>Glenice Malcolm</td> <td>Julie Bunnell</td> <td>G Donaldson</td> </tr> <tr> <td>Tony Fayerman</td> <td>G Donaldson</td> <td>Frank Dunlop</td> </tr> </table> <p>Home Club Hokowhitu</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%;">Proposed by</td> <td style="width: 40%;">Seconded by</td> </tr> <tr> <td>Belinda Armit</td> <td>Alister Stuck</td> <td>G Donaldson</td> </tr> <tr> <td>Nick Finlay</td> <td>Alister Stuck</td> <td>G Donaldson</td> </tr> <tr> <td>Warren Good</td> <td>Alister Stuck</td> <td>Julie Bunnell</td> </tr> <tr> <td>Adam Goulland</td> <td>Alister Stuck</td> <td>Caroline McCartin</td> </tr> <tr> <td>Alastair Johnstone</td> <td>Tony Paterson</td> <td>Joy Pearce</td> </tr> <tr> <td>Mary Lock</td> <td>Alister Stuck</td> <td>Julie Bunnell</td> </tr> <tr> <td>Donald Meikle-Cameron</td> <td>Alister Stuck</td> <td>G Donaldson</td> </tr> <tr> <td>Raymond Richards</td> <td>Alister Stuck</td> <td>Julie Bunnell</td> </tr> <tr> <td>Karen Thomas</td> <td>G Donaldson</td> <td>Julie Bunnell</td> </tr> </table> <p>Resolved: That the applications be accepted</p>		Proposed by	Seconded by	Beverley Charlton	Graeme Donaldson	Julie Bunnell	Barbara Passman	Julie Bunnell	G Donaldson	Stuart Malcolm	Julie Bunnell	G Donaldson	Glenice Malcolm	Julie Bunnell	G Donaldson	Tony Fayerman	G Donaldson	Frank Dunlop		Proposed by	Seconded by	Belinda Armit	Alister Stuck	G Donaldson	Nick Finlay	Alister Stuck	G Donaldson	Warren Good	Alister Stuck	Julie Bunnell	Adam Goulland	Alister Stuck	Caroline McCartin	Alastair Johnstone	Tony Paterson	Joy Pearce	Mary Lock	Alister Stuck	Julie Bunnell	Donald Meikle-Cameron	Alister Stuck	G Donaldson	Raymond Richards	Alister Stuck	Julie Bunnell	Karen Thomas	G Donaldson	Julie Bunnell	
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	Moved: GD Seconded AB	<u>Carried</u>
06.10	<u>LEGAL REQUIREMENTS</u> CM to be registered with the Companies Office as a Director and AB to be removed as a director	JB to action
06.11	<u>TOURNAMENTS</u>	
06.11.(i)	<u>Intermediate Tournament 2016.</u> Still awaiting final invoices to enable financial report to be finalized	
06.11.(ii)	<u>Club Championships</u> a The Rules as promulgated last year to apply Action: JB to include them in the June newsletter <u>Daffodil Day Charity Tournament 2016</u> b JB advised that the main categories to have someone responsible for were Sponsorship, Kitchen/Catering, and General and calling for volunteers received the response as follows Sponsorship JB - Kitchen GD with AB to arrange for volunteers for catering. - General PO with assistance from DK as required The spreadsheets etc from the previous year are available and JB will be forward these to the appropriate people Janine Fenelon has already indicated she will be Tournament Secretary The poster will be updated and forwarded to clubs by email	JB JB /GD/AB/PO JB JB
06.12	<u>LIAISON WITH BOWLING CLUB</u>	
06.12.(i)	Julie and Tim will attend a liaison meeting of the Bowling Club on Monday 13 th Jun. Topics to be discussed are tenancy agreement, insurance, exterior lighting, grab rails in toilets and invoicing. Also added to the list of topics was the availability of premises and Licence for the Daffodil Day Tournament	JB/TC
06.13	<u>LESSONS & LEARNERS GROUP</u>	
06.13.(i)	<u>Beginners Lessons 2016</u> CM advised that there are 13 learners with 10 who are regulars. Their play is improving and are getting through 15-16 boards Assistants will be required for July, preferably two or three to assist and fill in as required. It was Agreed that: Andrea + partner, Derek + partner, Paul + partner and Tim + partner will each play 1 week over the month of July with the learners;	AB/DK/PO/TC

Reference	Item	Outcome/ Action, date
	subject to their partners' agreement. It was decided that the novices will play with the main group for the blind date evening on the 29 th .June	
06.13.(ii)	<u>Improvers Session 2016</u> Alister is still to advise of suitable dates for improvers sessions It was agreed that no further action be taken.	
06.14	<u>GENERAL BUSINESS</u>	
06.14.(i)	Monthly supper suggestion. Consideration to a monthly supper - Bring a plate type event with a 15min break in play. To be considered at next meeting	
06.15	<u>NEXT MEETING</u>	
06.15.(i)	Date: Sunday 10 th July Time: 7.00 p.m. Venue: 10 Woodfield Avenue	All

There being no further business the Meeting concluded at: 10.15 p.m.

CONFIRMED AS A CORRECT RECORD:

Day

Date

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CHAIRPERSON
Ms Julie Bunnell

