



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 2015 - 08

7th September 2015, at 7:30 pm

Present:

	Julie Bunnell	Chair	JB
	Graeme Donaldson	Secretary	GD
	Andrea Bennett	Treasurer	AB
	Shirley Barnett	Board Member	SB
(Apology)	John McCartin	Board Member	JMc
	Tim Coolbear	Board Member	TC

Ref:	Minutes	[Action]
8.1.	<u>WELCOME</u>	
8.1.(i)	Julie welcomed the Board members,	
8.2	<u>APOLOGIES</u>	
8.2.(i)	John McCartin Resolved That the apology be accepted Moved from the Chair <u>Carried</u>	
8.3	<u>CONFIRMATION OF MINUTES</u>	
8.3.(i)	Resolved that the minutes of the Board Meeting 27 th July 2015 were confirmed, Moved from the Chair <u>Carried</u>	
8.4	<u>MATTERS ARISING</u>	
8.4.(i)	<u>Action List</u> Pub Charity Funding See 8.12 AGM	
8.4.(ii)	<u>Other Matters Arising</u> None	
8.5	<u>CORRESPONDENCE</u>	
8.5.(i)	Inwards Westpac – Statement – July Westpac – Statement – August IRD PAYE July return IRD PAYE August return IRD – Letter re Tax Code C Brodie – Copy of letter to Bowling Club re disabled access to toilets	

2015 BOARD MEETING #08

MINUTES

Ref:	Minutes	[Action]
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Julia Wallace Retirement Village – Winter Newsletter

Email

- Taupo Bridge Club - Taupo Open 8B tournament
- CDRC - National Swiss Pairs flyer
- CDRC - CD Regional Bridge Committee Meeting Minutes
- CDRC - Inter Provincial Trials
- CDRC - Regional Conference Update
- Dannevirke Bridge Club – Tournament reminder
- Richard Solomon - Regional Conference Dannevirke 16th August
- Heather Conaghan – Resignation
- Napier bridge Club - Napier Charity tournament Sunday 13 Sept
- Levin Bridge Club - Sept Multi-grade 2015
- Napier Bridge Club - Napier Open Teams & Charity tournament
- Hastings Bridge Club - Novice, Interm'te & Open Pairs tournament
- Companies Office – Grand Slam Lt (560877) - New Director Pending
- NZ Bridge - Preliminary Notice of AGM
- NZ Bridge - June Masterpoint Certificates notification
- NZ Bridge - Minor Change to the current Manual Section E Page 28
- NZ Bridge - Board Meeting Minutes 14 July 2015
- NZ Bridge - International Selections for 2016
- NZ Bridge - Recently Qualified Club Directors - July 2015 Exam
- Richard Solomon – Regional Conference
- Otaki Bridge Club - Otaki Intermediate Tournament
- Bannevirke Bridge Club - Charity Tourney
- Hawera Bridge Club - Open Tournament 2015 Notice
- Paraparaumu Bridge Club - Multigrade Tournament Sunday Sep 27th
- Inspire Net Lt - Invoice : 2639416 (Website Sub)
- Manukau United Travel - Sailaway Bridge CRuise April 2016
- David Albrecht - Rueful Rabbit promotional issue Aug 20 2015
- Palm Nth bridge Club - Palm Nth Bridge Club Intermediate Workshop
- Otaki Bridge Club - Intermediate Tournament Results Richard
- Solomon & NZ Bridge Foundation - NZ Wide Pairs 2016
- Dannevirke Bridge Club - Marlene Paewai Cancer Support Afternoon
- Flight Centre - Fully chartered Bridge river cruise 2017
- Palmerston Nth Bridge Club - Intermediate Tournament reminder
- Bridge NZ – Invoice for Sponsorship tor DD (\$0.00)
- Roy Swinbourne – Resignation

8.5.(ii) **Outwards**
None

Email

- All members - DD tournament Thank You
- JB HiFi – Quote For tablets
- Past Learners – Invitation to September bridge

8.5.(iii) **Resolved** That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded SB Carried

8.6 FINANCIAL

2015 BOARD MEETING #08MINUTES

Ref:	Minutes	[Action]											
8.6.(i)	<p><u>Reports</u></p> <p>In the treasurer advised the following financial position at the 30th August and spoke to the treasurer's spreadsheet.</p> <table> <tr> <td>Cheque Account Balance at 31 July 2015</td> <td style="text-align: right;">\$8,598.81</td> <td rowspan="2" style="vertical-align: top;">AB</td> </tr> <tr> <td>Savings Account Balance at 31 July 2015</td> <td style="text-align: right;">\$4,031.75</td> </tr> <tr> <td>Cheque Account Balance at 30 August 2015</td> <td style="text-align: right;">\$8,438.76</td> <td></td> </tr> <tr> <td>Savings Account Balance at 30 August 2015</td> <td style="text-align: right;">\$4,038.22</td> <td></td> </tr> </table>	Cheque Account Balance at 31 July 2015	\$8,598.81	AB	Savings Account Balance at 31 July 2015	\$4,031.75	Cheque Account Balance at 30 August 2015	\$8,438.76		Savings Account Balance at 30 August 2015	\$4,038.22		
Cheque Account Balance at 31 July 2015	\$8,598.81	AB											
Savings Account Balance at 31 July 2015	\$4,031.75												
Cheque Account Balance at 30 August 2015	\$8,438.76												
Savings Account Balance at 30 August 2015	\$4,038.22												
8.6.(ii)	<p><u>Payments to be Ratified and/or Approved</u></p> <p>Resolved that the payments as listed on the attached schedules totaling, May \$2295.94 - July \$2803.43 - August \$3348.19 be Approved/Ratified Moved SB / Seconded AB <u>Carried</u></p>												
8.6.(iii)	<p><u>Spending Priorities for 2015</u></p> <p>The following Items listed in order of priority are to be considered</p> <p>1 – Purchase of Android Tablets for scoring – Application to be forwarded for September Consideration Meeting (as the funding application was declined this was discussed under 8.12</p> <p>2 – Card Tables – The purchase of card tabled was expedited in time for the DD Tournament after approval was sought by email Resolved that the purchase of nine card tables be ratified Moved GD Seconded JB <u>Carried</u></p>	JB/SB											
8.6.(iv)	<p><u>Budget</u></p> <p>The updated budget for the playing year was reviewed and showed that the finances were tracking satisfactorily</p>												
8.7	<u>MEMBERSHIP</u>												
8.7.(i)	<p><u>Applications for Membership</u></p> <p>Received from Muffy Saville Wood & Mike Dixon Proposed Julie Bunnell Seconded by Graeme Donaldson Resolved that that the applications be accepted Moved GD Seconded TB <u>Carried</u></p>												
8.7.(ii)	<p><u>Subscription</u></p> <p>Resolved that the part subscription for two prospective members be \$25.00 Moved JB Seconded AB <u>Carried</u></p>												
8.7.(iii)	<p><u>Resignations</u></p> <p>Received From Heather Conaghan , Roy Swinbourne Resolved that the resignation be accepted with regret.</p>												
8.8	<u>LEGAL REQUIREMENTS</u>												
8.8(i)	Directors List has been updated to include Andrea Bennett	JB											
8.9	<u>TOURNAMENTS</u>												
8.9.(i)	<p><u>Intermediate Tournament</u></p> <p>To be run on Sunday 17th April 2016</p>	JM ^c											

2015 BOARD MEETING #08

MINUTES

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8.9.(ii)	<p><u>Charity Tournament</u> Sunday August 23rd This Tournament was again a great success and the support from members with catering and general help was greatly appreciated by the board and a major factor in its success</p>	All
8.10	<u>LIAISON WITH BOWLING CLUB</u>	
8.10.(i)	Bar arrangements for AGM have been confirmed	JB
8.11	<u>LESSONS & LEARNERS GROUP</u>	
8.11.(i)	<p><u>Beginners Lessons 2016</u> JB to liaise with PNBC to set a date for the 2016 lessons and to investigate a venue. The local schools and community centre are options to be considered</p>	JB
8.12	<u>FUNDING / SPONSORSHIP</u>	
8.12.(i)	Sponsors for advertising in the 2016 programme need to be investigated	SB
8.13	<u>CD REGIONAL CONFERENCE</u>	
	Julie gave a verbal report on the CDR Conference which was a very interesting day with excellent presentations and ideas on how to promote bridge and gain and retain new members	
8.14	<u>SUMMER BRIDGE 2016</u>	
	It was decided to run two evenings of Summer bridge on 20 th & 27 th January An invitation to be sent to other local clubs. JB to check and book rooms	
8.15	<u>CLUB WEBSITE</u>	
	To Be discussed at a future date	
8.16	<u>GENERAL BUSINESS</u>	
8.16(i)	<p><u>BABBICH NEW ZEALAND WIDE PAIRS</u> It was decided to run a session of the Babbich Wines NZ Wide pairs on Friday 6 November This should be strongly promoted at both Wednesday evening and Thursday afternoon sessions. Table money to be \$10.00 to offset NZB fee room hire and supper JB to Check availability of room and book - GJ to register for the event</p>	
8.17	<u>NEXT MEETING</u>	
8.17.(i)	The next meeting of the board is scheduled to be held at 7.30pm on Monday 12 October 2015 at Julie Bunnell's home 10 Woodfield Avenue	All

There being no further business the Meeting concluded at 8.35 pm

CONFIRMED AS A CORRECT RECORD Monday 12th October 2015

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CHAIRPERSON
 Ms Julie Bunnell

2015 BOARD MEETING #08MINUTES

Ref:	Minutes	[Action]
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Financial Report at 30 May 2015

Current Account Balance at 30/05/2015	\$	9,914.13
Savings Account Balance at 30/05/2015	\$	4,016.75
May Income	\$	1,181.07
May Expenditure	\$	2,727.66
(Does not included unrepresented cheques)		
May Surplus/ Deficit	-\$	1,546.59
2014 <i>Surplus /Deficit</i>	\$	732.31
Chq Balance at 31st December 2014	\$	6,556.08
Chq Balance at 30th May 2015	\$	9,914.13
2014 "	\$	5,354.65
Sav Balance at 31st December 2014	\$	3,978.99
Sav Balance at 30th May 2015	\$	4,016.75
2014 "	\$	3,891.66
2015 Playing Year Surplus /Deficit	\$	3,394.81
2014 <i>Playing Year Surplus /Deficit</i>	\$	3,551.23

Payments to be Approved or Ratified

Shirley Barnett (Stationery)	186380	\$	14.95
Julir Bunnell (prizes)	186381	\$	88.20
Loraine Stachurski (April Directing)	186382	\$	484.00
Hokowhitu Bowling Club	186383	\$	1,472.00
IRD (April + Tournament PAYE)	186384	\$	85.20
Anne Richards (Catering)	186385	\$	31.15
Peter Wiles (Equipment)	186386	\$	28.04
John McCartin (Tournament Catering)	186387	\$	71.62
Anne Richards (Catering)	186388	\$	18.78
TOTAL		\$	2,295.94

2015 BOARD MEETING #08MINUTES

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Financial Report at 31 July 2015

Current Account Balance at 31/07/2015	\$	8,598.81
Savings Account Balance at 31/07/2015	\$	4,031.75
July Income	\$	935.81
July Expenditure	\$	2,874.61
(Does not included unrepresented cheques)		
July Surplus /Deficit	-\$	1,938.80
2014 Surplus /Deficit	\$	318.04
Chq Balance at 31st December 2014	\$	6,556.08
Chq Balance at 31st July 2015	\$	8,598.81
2014 "	\$	5,354.65
Sav Balance at 31st December 2014	\$	3,978.99
Sav Balance at 31st July 2015	\$	4,031.75
2014 "	\$	3,891.66
2015 Playing Year Surplus /Deficit	\$	2,095.49
2014 <i>Playing Year Surplus</i> /Deficit	\$	3,998.32

Payments to be Approved or Ratified

Hokowhitu Bowling Club (Rental)	186396	\$	1,472.00
HBC Rental (Held in meantime)	186397		
NZ Bridge 2nd ¼ Levy	186398	\$	373.75
Loraine Stachurski (Directing)	186399	\$	386.32
Julie Bunnell (refund Companies return)	186400	\$	45.00
IRD PAYE May	186401	\$	47.58
IRD PAYE June	186402	\$	53.68
NZ Brodge (Masterpoints)	186403	\$	385.26
Anne Richards (catering)	186404	\$	42.84
TOTAL		\$	2,806.43

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Financial Report at 31 August 2015

Current Account Balance at 31/08/2015	\$	8,438.76
Savings Account Balance at 31/08/2015	\$	4,038.22
August Income	\$	3,035.21
August Expenditure	\$	3,187.79
(Does not included unrepresented cheques)		
August Surplus/ Deficit	-\$	152.58
2014 <i>Surplus /Deficit</i>	\$	967.12
Chq Balance at 31st December 2014	\$	6,556.08
Chq Balance at 31st August 2015	\$	8,438.76
2014 "	\$	5,354.65
Sav Balance at 31st December 2014	\$	3,978.99
Sav Balance at 31st August 2015	\$	4,038.22
2014 "	\$	3,891.66
2015 Playing Year Surplus /Deficit	\$	1,942.91
2014 <i>Playing Year Surplus /Deficit</i>	\$	4,382.54

Payments to be Approved or Ratified

Inhouse Computers	186405	\$	458.00
Loraine Stachurski (Directing July)	186406	\$	484.00
IRD PAYE (July)	186407	\$	66.07
Julie Bunnell (Card Tables & Catering refund)	186408	\$	278.79
Loraine Stachurski (Directing DD)	186409	\$	100.00
Cancer Society (Proceeds Tournament)	186410	\$	1,800.00
Inspire Net Ltd (Website 17/8/15-17/8/16)	186411	\$	45.00
Graeme Donaldson (Toner)	186412	\$	106.86
Graeme Donaldson (Catering DD)	186413	\$	8.47
TOTAL		\$	3,348.19