



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

2014-15 MINUTES 01

15th December 2014, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chair	JB
	Graeme Donaldson	Secretary	GD
	Shirley Barnett	Treasurer	SB
	Andrea Bennett	Board Member	AB
<u>Apology</u>	John McCartin	Board Member	JMc
	Zheng Zhang	Board Member	ZZ

Ref:	Minutes	[Action]
1.1.	<u>WELCOME</u>	
1.1.(i)	The incumbent Chairperson welcomed board members, those returning from last year and especially those newly elected.	
1.2	<u>APOLOGIES</u> John McCartin Resolved that the apologies be accepted moved from the chair. <u>Carried</u>	
1.2.(i)		
1.3	<u>ELECTION OF OFFICERS & PORTFOLIO HOLDERS</u>	
1.3.(i)	The Chairperson asked the board members which areas of interest they had and after some discussion it was; Resolved that the following be appointed: Moved SB Seconded GD <u>Carried</u> Chairperson Julie Bunnell Secretary Graeme Donaldson Treasurer (for 2014-2015 year) Shirley Barnett Treasurer (for 2015-2016 year) Andrea Bennett Tournament Portfolio John McCartin / Zheng Zhang Sponsorship & Fundraising Shirley Barnett Website and IT Zheng Zhang Financial Reviewer Bruce Wilson	
1.3.(ii)	<u>Other responsibilities</u> The Chair advised that Leo Richards would continue to set up on Wednesday evenings and do the Thursday afternoon dishes. Anne Richards would continue to arrange for the Wednesday and Thurs Catering. JB to seek confirmation from Peter that he would continue clear up on	

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Thursday afternoons
 JB would organize a roster for Wednesday evening tea & coffee setup before play and cleanup after.
 Margaret Williams has indicated that she would continue to produce the newsletter

1.4 CONFIRMATION OF MINUTES

Resolved that the minutes of the Board Meeting 30th October 2014 were confirmed,
 Moved GD Seconded SB Carried

1.5 MATERS ARISING

1.5 (i) **Action List**

None outstanding

1.5.(ii) **Other Matters Arising**

None that is not on the agenda

1.6 CORRESPONDENCE

1.6.(i) **Inwards:**

IRD – PAYE return November
 Westpac - Statement November
 IRD – PAYE return December

Email

NZ Bridge - Appeal Outcome - Wayne Burrows - Palmerston North
 NZ Bridge - Board meeting Minutes 20 Oct 2014\
 NZ Bridge - Babich NZ Wide Pairs 2014 - Prize winners
 NZ Bridge – eMagazine
 NZ Bridge - Masterpoint Certificates- Sept 2014
 Mary Lynch - re Bridge Book
 New Plymouth Bridge Club - Taranaki Bridge Congress- 7-9 Mar 2015
 BridgeNZ - BRIDGETAB UPDATE
 House of Cards - RE: Bridge books
 NZ Bridge - Nomination Paper- Board Elections March 2015
 Otago Bridge Club - Christmas Cheer Tournament -Otago 14 Dec
 Marlborough bridge Club - Flyer attached TOTS 10A Teams Jan 2015
 NZ Companies Office - 2014 NZ Companies Office Annual Return is Due
 Manakau United Travel - Sailaway on another Bridge Cruise
 Canterbury Regional BC - Canterbury Holiday pairs flyer
 NZ Bridge – eNewsletter
 Bridge NZ - Newsletter 2 December 2014: Christmas/NY Holidays & BridgeTabs
 NZ Bridge - AGM 2014- Minutes attached
 Tauranga Bridge Club - Tauranga Mini-Congress
 Trophy Specialists – Invoice; Engraving & Points Cup
 Palm Nth Bridge club – Summer Bridge
 Napier Bridge Club - Napier Multi Grade Pairs Tournament

All

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Ref:	Minutes	[Action]						
	BridgeNZ - 2015 (V15) RELEASE OF SCORER The Flower Shop - Flower Shop Artwork Proof.pdf NZ Bridge - Board Meeting minutes 1-12-2014 NZ Bridge – Home Club Changes; Clarification of procedure							
1.6.(ii)	<u>Outwards:</u> None By Email NZ Bridge - RE: Membership Resignations NZ Bridge - RE: Membership NZ Bridge - RE: Membership	All						
1.6(iii)	Resolved That the inwards correspondence is received and the outwards confirmed. Moved GD Seconded JB <u>Carried</u>							
1.7	<u>FINANCIAL</u>							
1.7.(i)	<u>Reports</u> The treasurer Presented the Financial Report for November and the advised the following financial position. <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Cheque Account Balance at 28th November 2014</td> <td style="width: 20%; text-align: right;">\$ 6649.12</td> <td style="width: 10%;"></td> </tr> <tr> <td>Savings Account Balance at 28th November 2014</td> <td style="text-align: right;">\$ 3972.40</td> <td></td> </tr> </table> Resolved that the report be received Moved SB / Seconded AB <u>Carried</u>	Cheque Account Balance at 28 th November 2014	\$ 6649.12		Savings Account Balance at 28 th November 2014	\$ 3972.40		SB
Cheque Account Balance at 28 th November 2014	\$ 6649.12							
Savings Account Balance at 28 th November 2014	\$ 3972.40							
1.7.(ii)	<u>Payments to be Ratified and/or Approved</u> Resolved that the payments as listed on the attached schedule totaling \$2172.36, be Approved/Ratified. Moved SB / Seconded AB <u>Carried</u>	All						
1.7.(iii)	<u>Spending Priorities for 2015</u> The following Items listed in order of priority are brought forwards from the previous year 1 – Update of Bridge Scorer – Pricing \$250 + \$40 installation (Version 15 available in 2015) 2 – Purchase of Tablets (android device) – Pricing \$140 each + annual license of \$15 each + Setup fee. Note any android tablet will work and the software is available to down load.							
1.7.(iv)	<u>Budget for 2015</u> The treasurer was asked to present the 2015 Budget at the next meeting							
1.8	<u>MEMBERSHIP</u>							
1.8.(i)	<u>Applications for Membership From</u> Paul Orsborn Proposed Graeme Donaldson Seconded Julie Bunnell Resolved That the application be accepted	All						
1.8.(ii)	<u>Resignations</u> None	All						

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1.8.(iii)	It was agreed that applicants be notified of the decision to accept their application and Margaret Williams be advised of new members and resignations for the newsletter.	GD
1.9	<u>LEGAL REQUIREMENTS</u>	
1.9.(i)	JB advised that the annual return to the Companies Office has been lodged and that infuture the filing date would be June	
1.9.(ii)	<u>Shareholders</u> Resolved That the Director's shareholding be reallocated due to Peter Wiles resignation from and Zheng Zhang appointment to the Board. Moved AB Seconded JB <u>Carried</u>	JB
1.10	<u>TOURNAMENTS</u>	
1.10.(i)	<u>Intermediate Tournament</u> .Tournament date per NZ Bridge for 2015 is Sunday 19 th April 2015	Cmmtee
1.10.(ii)	<u>Charity Tournament</u> . Tournament date per NZ Bridge for 2015 is Sunday 23 rd August 2015	Cmmtee
1.11	<u>LIAISON WITH BOWLING CLUB</u>	
1.11.(i)	Julie Attended the Bowling Clubs Committee meeting on the 8 th December as part of our ongoing cordial relationship with them and reported that neither club had raised any significant issues	
1.12	<u>LESSONS & LEARNERS GROUP</u>	
1.12.(i)	<u>Learners Group</u> It was decided that the learners who haven't attended lately be approached with a view to encourage them along and those who have played more regularly and not yet committed to joining be encouraged to do so.	JB/GD
1.12.(ii)	<u>Lessons</u> To be considered in the new year	
1.13	<u>FUNDING APPLICATION</u>	
1.13.1	To be reviewed in the new year	All
1.14	<u>2014 AGM & PRIZEGIVING</u> The AGM and prize-giving evening was well attended enjoyed by those who attended. The only issue raised was the donation to the Cancer Society from the Daffodil Day Tournament. JB will address the queries with an article in the January Newsletter. It was suggested that the catering arrangements for the next AGM should be reassessed and a decision reached during October to allow plenty of time for arrangements to be made. The treasurer was asked to present a financial report for the this event at the next meeting	
1.15	<u>THURSDAY AFTERNOON LUNCHEON</u>	
1.15.1	This event was again very successful and well supported and the Mary	

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	presented the Scott plate was for the first time. The joint winners were Shirley Finlay and Betty McLaughlin	
1.16.1		All
	<u>GENERAL BUSINESS</u>	
1.15.(i)		JB
1.16.(ii)	<u>Programme for 2014</u> The programme for 2015 was discussed and some adjustments made. GD reported that the Programme book would be available for distribution along with the invoices mid-January.	All
1.16.(iii)	<u>Summer Bridge</u> Summer bridge will be on Wednesday January 21 st and 28 th at 7.15pm Graeme will direct and/or play to allow people without a partner to participate. This will be announced in the January newsletter which will be emailed to members early January and posted to those without email with the programme booklet and invoices mid-January	
1.16.(iv)	<u>Review of 2015 Financial Report</u> Resolved that the 2015 Financial Report be assessed by a Financial Reviewer. Moved GD Seconded SB <u>Carried</u>	
1.17	<u>NEXT MEETING</u>	
1.17.(i)	The next meeting of the board will be held at 27A Redwood Grove on the 26 th January 2015 at 7.30 pm	All

There being no further business the Meeting concluded at 9.30 pm

CONFIRMED AS A CORRECT RECORD THIS Monday 26th January 2015

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CHAIRPERSON
Ms Julie Bunnell

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Financial Report at 28th Novmber 2014

Current Account Balance at 28/11/2014	\$ 6,649.12
Savings Account Balance at 28/11/2014	\$ 3,972.40
November Income	\$ 774.11
November Expenditure	\$ 1,793.28
(Does not included unpresented cheques)	
November Surplus/Deficit	-\$ 1,019.17
<i>2013 November Surplus /Deficit</i>	<i>\$ 432.04</i>
Chq Balance at 31st December 2013	\$ 5,354.65
Chq Balance at 28th November 2014	\$ 6,649.12
2013 "	\$ 5,315.44
Sav Balance at 31st December 2013	\$ 3,891.66
Sav Balance at 31st November 2014	\$ 3,972.40
2013 "	\$ 3,884.21
2014 Playing Year Surplus /Deficit	\$ 1,375.21
<i>2013 Playing Year Surplus /Deficit</i>	<i>-\$ 1,310.57</i>

Payments to be Approved or Ratified

L Stachurski - Directing	186338	\$ 368.76
IRD PAYE	186339	\$ 51.24
Hoko Bowling Club - Rental	186340	\$ 736.00
G Donaldson - Supplies	186341	\$ 72.99
Leo Tichards - Set-up	186342	\$ 320.00
L Stachurski - Consession Card	186343	\$ 20.00
Cancelled	186344	
S Barnett \$75 Gift - \$37.55 AGM Snacks	186345	\$ 112.55
A Richards - Catering	186346	\$ 15.60
L Stachurski - Directing November	186347	\$ 430.22
J Bunnell - NZ Companies Office Annual Return	186348	\$ 45.00
TOTAL		\$ 2,172.36