



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 2014 - 05

28th April 2014, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chair	JB
	Graeme Donaldson	Secretary	GD
	Peter Wiles	Treasurer	PW
	Shirley Barnett	Board Member	SB
<u>Apology</u>	Andrea Bennett	Board Member	AB
	John McCartin	Board Member	JMc

Ref:	Minutes	[Action]
5.1.	<u>WELCOME</u>	
5.1.(i)	The Chairperson welcomed board members and thanked Alister Stuck for attending to join the discussion on this year's lessons.	
5.2	<u>APOLOGIES</u>	
5.2.(i)	Shirley Barnett & John McCartin (lateness) Resolved that the apology be sustained Moved JB Seconded GD <u>Carried</u>	
5.3	<u>CONFIRMATION OF MINUTES</u>	
	Resolved that the minutes of the Board Meeting 24 th March 2014 were confirmed, Moved GD / Seconded JB <u>Carried</u>	All
5.4	<u>MATTERS ARISING</u>	
5.4.(i)	<u>Action List</u>	
	Actions	
	<u>Other Matters Arising</u>	
5.4.(ii)	None that is not on the agenda	
5.5	<u>CORRESPONDENCE</u>	
5.5.(i)	<u>Inwards:</u>	
	IRD – PAYE return Westpac - Statement Westpac – Deposit Book & Cheque book with update name info)	All
	Email	
	NZ Bridge – Richard Solomon - Congress Promo Flyers Attached	

2013-2014 BOARD MEETING #5

MINUTES

Ref:	Minutes	[Action]
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Taradale Bridge Club – Tierney Teams Tournament
 Hawera Bridge Club – Junior tournament
 Waipukurau – Junior & Intermediste Tournament
 NZ Bridge – NZ Youth Team Fundraiser 9th May 2014
 NZ Bridge – Acknowledgement of membership update
 NZ Bridge – NZ Bridge Lessons Available in PowerPoint
 NZ Bridge – E magazine promotion
 Kapi Mana - 8B Tournament
 NZ Bridge – Directors Seminar - A news item from NZ Bridge
 NZ Bridge - NZ Bridge System Cards
 NZ Bridge – BILL HUGHES SIMULTANEOUS PAIRS 2014 [NZ1]
 NZ Bridge - eNewsletter
 Feilding Bridge Club - Intermediate Tournament
 NZ Bridge - Masterpoint Update completed
 Auckland/Northland Region - Main Centre Teams and Pairs 2014
 Auckland Bridge Club - Easter Congress – reminder
 NZ Bridge - Marlborough Mini Congress- Flyer
 NZ Bridge - March Quarter Masterpoint Packs
 Pub Charity – Acknowledging receipt of application to be considered at the meeting 30th Apr-1st May

- 5.5.(ii) **Outwards:**
 Pub Charity – Funding Application
By Email
 NZ Bridge – Membership update All
 Bruce Wilson - Accounts for 2013-14

.5.(iii) **Resolved** That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JB Carried

5.6 FINANCIAL

5.7.(i) **Reports**

The treasurer tabled the March spreadsheet and the advised the following financial position.

Cheque Account Balance at 31st March 2014	\$ 9,140.54
Savings Account Balance at 31st March 2014	\$ 3,913.60

The treasurer then tabled the March spreadsheet, the year to date analysis for the financial year and the playing year, draft of the 2014 accounts forwarded to Bruce Wilson PW

Resolved that the tabled documents be received
 Moved PW / Seconded JB Carried

Confirmation was given that the Bowling Club rental was 5 payments of \$640+gst and that \$40+gst be added to the Apr-May payment to cover the Feb-Mar underpayment.

- 5.6.(ii) **Payments to be Ratified and/or Approved**
Resolved that the payments as listed on the attached schedule totaling, All
 \$1,584.30, be Approved/Ratified.
 Moved PW / Seconded JMc Carried

2013-2014 BOARD MEETING #5MINUTES

Ref:	Minutes	[Action]
5.6.(iii)	<u>Spending Priorities for 2013</u> The following Items listed in order of priority are to be considered 1 – Laptp etc . (subject to funding application)	All
5.7	<u>MEMBERSHIP</u>	
5.7.(i)	<u>Applications for Membership From</u> None It was decided that new members' should be welcomed in the Newsletter following their application acceptance.	All/ GD
5.7.(ii)	<u>Resignation</u> None	All
5.8	<u>LEGAL REQUIREMENTS</u>	
5.8.(i)	Graeme's access to the company's website is still to be completed ASAP. The documents recording the resolution of the use of a reviewer instead of an auditor for year ending 2013 and 2014 need to be signed by all shareholders.	JB/GD
5.9	<u>TOURNAMENTS</u>	
5.9.(i)	<u>Intermediate Tournament</u> Sunday 13 th April 2014. John reported that overall the tournament was successful, the only hiccup being the Bar license and the subsequent arrangements to accommodate this. John and Peter are to prepare a brief report and financial report for the next meeting . A letter to be sent to Hokowhitu Wine Traders thanking them for their ongoing support for our Tournaments	JMc/PW JB
5.9.(ii)	<u>Charity Tournament</u> Sunday 17 th August 2014. The need for a subcommittee to oversee the organization was emphasized and the following items to be addressed: liaison with Cancer Society, advertising , sponsorship, catering, liaison with bowling club & help required from membership. JMcC to be convener.	Cmmtee
5.10	<u>LIAISON WITH BOWLING CLUB</u>	
5.10.(i)	Shirley tabled a report of the meeting with the Bowling Club committee. (Copy attached) the various points and comments were noted.	
5.11	<u>LESSONS & LEARNERS GROUP</u>	
5.11.(i)	<u>Learners Group</u> Alister agreed to run refresher courses on specific topics and these would be open for all members to attend. Venue and timing to be confirmed but Property Brokers on a Sunday 2-4pm / 3-5pm to be considered.	All JB
5.11.(ii)	<u>Lessons</u> Alister advised that he intended to run the lessons using the same format as last year and raised some points to consider: email register to allow contact before and during lessons, when integrating the group into general sessions have a Learners hostess and mentoring. Posters and advertising cards to be ready for handout at next sessions. Venue Bowling Club or Property Brokers depending on numbers	All GD

2013-2014 BOARD MEETING #5

MINUTES

Ref:	Minutes	[Action]
5.12	<u>FUNDING APPLICATION</u>	
5.12.(i)	The funding for a Laptop computer to run the dealing machine is lodged and a decision should be known about 7-10 th May..	SB
5.13	<u>GENERAL BUSINESS</u>	
5.14.(i)	<u>Thursday Afternoon Trophy</u> Mary Scott had advised that she would like a points cup style award and would be looking for a suitable trophy.	JB
5.14.(ii)	<u>Website upgrade</u> Newsletters, minutes, results & hand records are all up to date. Peter indicated that he would investigate putting the lessons in the website	All
5.15	<u>NEXT MEETING</u>	
5.15.(i)	The next meeting of the board will be held at 7.30pm on the 26th May 2014 at Graeme Donaldson's home 27A Redwood Grove.	All

There being no further business the Meeting concluded at 9.10 pm

CONFIRMED AS A CORRECT RECORD THIS Monday 27th May 2014

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CHAIRPERSON
Ms Julie Bunnell

Financial Report at 31st March 2014

Current Account Balance at 31/03/2014	\$	9,140.54
Savings Account Balance at 31/03/2014	\$	3,913.60
March Income	\$	2,404.15
March Expenditure	\$	1,835.42
(Does not included unrepresented cheques)		
March Surplus/Deficit	\$	568.73
Chq Balance at 31st December 2013	\$	5,354.65
Chq Balance at 31st March 2014	\$	9,140.54
Sav Balance at 31st December 2013	\$	3,891.66
Sav Balance at 28th February 2014	\$	3,913.60
2014 Playing Year Surplus /Deficit	\$	3,807.83
2013 Playing Year Surplus /Deficit	\$	3,001.04

2013-2014 BOARD MEETING #5MINUTES

Ref:	Minutes	[Action]
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Payments to be Approved or Ratified to 31st March 2014

Bridge NZ	189205	\$	499.10
M Williams	189206	\$	5.00
L Stachurski	189207	\$	193.16
V Pain	189208	\$	50.00
IRD PAYE	189209	\$	26.84
NZ Post	189210	\$	185.00
G Donaldson	189211	\$	73.88
L Stachurski	189212	\$	386.32
Sub Total		\$	1,419.30
*Hostesses (87 x 5)		\$	435.00
Total		\$	1,854.30

* Book entry for hostesses exemption from table money

Item 5.10 Attachment

Hokowhitu Bowling Club Meeting
Monday 14th April 2014

Meeting started at 7.15pm

Introduced by Will Inman

Hokowhitu Bridge Club any specific issues:

- I thanked them for the invitation to attend their meetings when needed and explained that I was just there to introduce myself.
- I said in the future we could send any relevant agenda items to Will Inman (before their meeting) and someone would attend their meeting.
- New fly zapper – they agreed to see how it works and possibly buy one for the kitchen and maybe the other end of the hall.

Hokowhitu Bowling Club:

- They asked how the tournament went yesterday, specifically the bar. I said everything went well as I didn't want to mention anything that hadn't been discussed by our Board.
- Was told that we have a liquor licence for 13th August as this was the incorrect date entered in the application. They said that if the premises were booked they could transfer the licence to the other group. I didn't respond to this expect to say that I would report back to our Board.
- Will said that if they have items to discuss at our meeting/s they will also contact us beforehand and send in agenda items.
- They also briefly mentioned a joint social event during the year. Maybe a trivia night or something like that. Said we could discuss it but didn't make any commitments.

Shirley Barnett
14/4/2014