



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 2014 - 04

24th March 2014, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chair	JB
	Graeme Donaldson	Secretary	GD
	Peter Wiles	Treasurer	PW
	Shirley Barnett	Board Member	SB
<u>Apology</u>	Andrea Bennett	Board Member	AB
	John McCartin	Board Member	JMc

Ref:	Minutes	[Action]
2.1.	<u>WELCOME</u>	
2.1.(i)	The Chairperson welcomed board members	
2.2	<u>APOLOGIES</u>	
2.2.(i)	Andrea Bennett Resolved that the apology be sustained Moved JB Seconded GD <u>Carried</u>	
2.3	<u>CONFIRMATION OF MINUTES</u>	
	Resolved that the minutes of the Board Meeting 3 rd March 2014 were confirmed, Moved GD / Seconded JB <u>Carried</u>	
2.4	<u>MATTERS ARISING</u>	
2.4.(i)	<u>Action List</u>	
	Actions	
	2013-7.6.(iii) – 1 Storage Room – Ongoing	GDA
	<u>Other Matters Arising</u>	
2.4.(ii)	None that is not on the agenda	
2.5	<u>CORRESPONDENCE</u>	
2.5.(i)	<u>Inwards:</u>	
	IRD – PAYE return	
	Westpac - Statement	
	Subs - T Eaton	
	Hoko Bowling Club – W Inman – Confirming conversation with Julie	All
	Re rentals and bookings	

Email

2013-2014 BOARD MEETING #4

MINUTES

Ref:	Minutes	[Action]						
	NZ Bridge – fwd – Cromwell Bridge Club – Open Tournament NZ Bridge – fwd - Wgtn Bridge Club Main Centre Pairs NZ Bridge – Board Elections NZ Bridge – Club Teams Championships 2014 NZ Bridge – Lifting of Suspension of Wayne Burrows pending Appeal Outcome NZ Bridge – Results- Board Elections- March 2014 NZ Bridge – fwd Akaroa Bridge Club - Akaroa Scenic and Junior Tournaments Levin Bridge Club – Easter multi grade tournament NZ Bridge – Bulletin- Directors Workshop June 2014 NZ Bridge - North Island Teams Flyer NZ Bridge – fwd Pahia Bridge Club – Pahia Open Tournament NZ Bridge – Minutes Board Meeting - 13 March 2014 NZ Bridge - Congress Promo Flyers							
2.5.(ii)	<p><u>Outwards:</u> None</p> <p><u>By Email</u> None</p>	All						
2.5.(iii)	<p><u>Resolved</u> That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JMc <u>Carried</u></p>							
2.6	<u>FINANCIAL</u>							
2.7.(i)	<p><u>Reports</u></p> <p>The treasurer tabled the December and January spreadsheet and the advised the following financial position.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Cheque Account Balance at 28th February 2014</td> <td style="width: 20%; text-align: right;">\$ 8,579.20</td> <td style="width: 20%;"></td> </tr> <tr> <td>Savings Account Balance at 28th February 2014</td> <td style="text-align: right;">\$ 3,906.21</td> <td></td> </tr> </table> <p>The treasurer then tabled the year to date analysis for the financial year and the playing year.</p> <p><u>Resolved</u> that the tabled spreadsheets be received Moved PW / Seconded GD <u>Carried</u></p>	Cheque Account Balance at 28 th February 2014	\$ 8,579.20		Savings Account Balance at 28 th February 2014	\$ 3,906.21		PW
Cheque Account Balance at 28 th February 2014	\$ 8,579.20							
Savings Account Balance at 28 th February 2014	\$ 3,906.21							
2.6.(ii)	<p><u>Payments to be Ratified and/or Approved</u> <u>Resolved</u> that the payments as listed on the attached schedule totaling, \$565.17, be Approved/Ratified. Moved PW / Seconded GD <u>Carried</u></p>	All						
2.6.(iii)	<p><u>Spending Priorities for 2013</u> The following Items listed in order of priority are to be</p> <ol style="list-style-type: none"> 1 – GD reported that the new set of 36 Boards and cards had been purchased. 2 – Building Cupboard for Bridge Club Storage - in abeyance 	GD						
2.6.(iv)	<p><u>IRD Tax Return</u> Treasurer reported that 2013 return had been lodged</p>							
2.7	<u>MEMBERSHIP</u>							

2013-2014 BOARD MEETING #4MINUTES

Ref:	Minutes	[Action]
2.7.(i)	<u>Applications for Membership From</u> Marcia Sinclair Resolved that Marcia be welcomed as a member of the club. Moved Graeme Donaldson Seconded Shirley Barnett <u>Carried</u>	All
2.7.(ii)	<u>Resignation</u> The following have indicated verbally that they do not wish to continue their membership Margaret Sandra Powell, Nicky Twigge, Pat Nolan and Marie Hughes These resignations were received with regret. The secretary to forward the change of membership details to NZ bridge for the end of year reconciliation	All
2.8	<u>LEGAL REQUIREMENTS</u>	
2.8.(i)	Graeme access to the company's website is still to be completed	JB
2.9	<u>TOURNAMENTS</u>	
2.9.(i)	<u>Intermediate Tournament</u> Sunday 13 th April 2014. There was a general discussion re the arrangements for the tournament and all Julie reported that the bar license had been applied for. John presented a budget for the Tournament and advised that 10 table were needed to break even. It was decided that eight tables were required to run the tournament. All arrangements appeared to be progressing satisfactorily.	Cmmtee
2.9.(ii)	<u>Charity Tournament</u> The 2014 Charity Tournament is Scheduled for Sunday 17 th August 2014.	Cmmtee
2.10	<u>LIAISON WITH BOWLING CLUB</u>	
2.10.(i)	Shirley apologized for not being able to attend the March meeting of the bowling club committee and advised that she would arrange to be at the next meeting.	
2.11	<u>LESSONS & LEARNERS GROUP</u>	
2.11.(i)	<u>Learners Group</u> Further investigation.	JB
2.11.(ii)	<u>Lessons</u> Lessons to commence on Monday 9 th June. GD to update posters and cards.	GD
2.12	<u>FUNDING APPLICATION</u>	
2.12.(i)	The funding for a Laptop computer to run the dealing machine is in progress.	SB
2.13	<u>GENERAL BUSINESS</u>	
2.13.(i)	Approval has been obtained for the Fly-zapper. A suitable model should be selected and costed.	
2.14.(i)	<u>Thursday Afternoon Trophy</u> It was agreed that Mary Scott should choose from the following criteria for the Thursday Trophy Best & Fairest, Points type award, Contribution to Thursday Bridge	JB
2.14.(ii)	<u>Website upgrade</u> The database has been installed on the website and Peter advised that he was Going to provide a link so that he hand records were available with the results.	All

2013-2014 BOARD MEETING #4

MINUTES

Ref:	Minutes	[Action]
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GD & PW to update the Board minutes also check the newsletters.

2.15 NEXT MEETING

2.15.(i) The next meeting of the board will be held at on the 28th April 2014 at 7.30 pm at Peter Wiles home 12 Jenson Street.

All

There being no further business the Meeting concluded at 9.25 pm

CONFIRMED AS A CORRECT RECORD THIS Monday 28th April 2014

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CHAIRPERSON
Ms Julie Bunnell

Financial Report at 28th February 2014

Current Account Balance at 28/02/2014	\$ 8,579.20
Savings Account Balance at 28/02/2014	\$ 3,906.21
February Income	\$ 2,953.24
February Expenditure	\$ 492.70
(Does not included unrepresented cheques)	
February Surplus/Deficit	\$ 2,460.54
Chq Balance at 31st December 2013	\$ 5,354.65
Chq Balance at 28th February 2014	\$ 8,579.20
Sav Balance at 31st December 2013	\$ 3,891.66
Sav Balance at 28th February 2014	\$ 3,906.21
2014 Playing Year Surplus /Deficit	\$ 3,239.10
2013 Playing Year Surplus /Deficit	

Payments to be Approved or Ratified to 28th February 2014

G Donaldson	186201	\$	30.00
Hoko Bowling Club Rent - (Learners Group)	186202	\$	150.00
Hoko Bowling Club Rent - (Feb Mar)	186203	\$	390.00
Anne Richards	186204	\$	25.17
	TOTAL	\$	595.17