



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 10

17th October, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chair	JB
	Peter Wiles	Treasurer	PW
<u>Apology</u>	Kevin Lawrence	Elected Board Member	KL
	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

Ref:	Minutes	[Action]
10.1.	<u>WELCOME</u>	
10.1.(i)	The Chairperson welcomed board members.	
10.2	<u>APOLOGIES</u>	
10.2.(i)	Kevin Lawrence Resolved That the apologies be sustained. Moved JB Seconded GD <u>Carried</u>	
10.3	<u>CONFIRMATION OF BOARD MINUTES</u>	
10.3.(i)	Resolved that the minutes of the Board Meeting 13 September 2013 were confirmed, Moved JB / Seconded GD <u>Carried</u>	
10.4	<u>MATERS ARISING</u>	
10.4 (i)	<u>Action List</u>	
	Actions	
	7.6.(iii) – 1 Storage Cupboard – Costing to be presented at next meeting	GD
		All
10.4.(ii)	<u>Other Matters Arising</u>	
		GD
10.5	<u>CORRESPONDENCE</u>	
10.5.(i)	<u>Inwards:</u> Westpac – September Statement IRD – PAYE return Eastern & Central Community Trust – Re Funding application	

2012-2013 BOARD MEETING #10

MINUTES

Ref:	Minutes	[Action]															
	<p>Email</p> <p>NZ Bridge - Advising next Master Points Update NZ Bridge – Babbich pairs Poster Bridge NZ - Invoice for Dealer 4 and arrangements for delivery and tuition NZ Bridge – Grand Masters Update NZ Bridge – Bulletin from the Board- Masterpoint Charges & the Levy for 2014 NZ Bridge - Board Meeting Minutes 2 Sept 2013 NZ Bridge – Office hours during the National Congress NZ Bridge – FW: Waiheke bridge tournament 2 November NZ Bridge - Club Directors Exam Series 2 & 3 Nov 2013 Napier Bidge Club – Zelda Morris 10A Open Pairs 9th -10th November NZ Bridge - Baden Wilson & Ranks Reports 30 Sept 2013 K&M Print – Quote for Programme NZ Bridge - September Quarter Masterpoint Reports mailout advice NZ Bridge - Board Meeting Minutes – 2Sept 3013 NZ Bridge - Top 100 All time Masterpoint Earners Bruce Wilson – re question posed at meeting with the board NZ Bridge - Latest Grand Masters NZ Bridge – Minutes AGM 28th Sept 2013-10-17 NZ Bridge - Bulletin- Levies & Tournament Charges for 2014</p>	All															
10.5.(ii)	<p><u>Outwards:</u> Hokowhitu Bowling Club – Re rental & power charges for 2014</p>																
	<p>By Email none</p>	All															
10.5(iii)	<p>Resolved That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JMC <u>Carried</u></p>																
10.6	<u>FINANCIAL</u>																
10.6.(i)	<p><u>Reports</u></p> <p>The treasurer tabled the August & September spreadsheets and the advised the following financial position.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Cheque Account Balance at 31st August 2013</td> <td style="width: 20%; text-align: right;">\$ 13,046.14</td> <td style="width: 20%;"></td> </tr> <tr> <td>Savings Account Balance at 31st August 2013</td> <td style="text-align: right;">\$ 3,854.99</td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> </tr> <tr> <td>Cheque Account Balance at 30th September 2013</td> <td style="text-align: right;">\$ 4438.21</td> <td style="vertical-align: top;">PW</td> </tr> <tr> <td>Savings Account Balance at 30th September 2013</td> <td style="text-align: right;">\$ 3,869.63</td> <td></td> </tr> </table> <p>The treasurer then tabled the year to date analysis for the financial year and the playing year.</p> <p>Resolved that the tabled spreadsheets be received Moved PW / Seconded GD <u>Carried</u></p>	Cheque Account Balance at 31 st August 2013	\$ 13,046.14		Savings Account Balance at 31 st August 2013	\$ 3,854.99		 			Cheque Account Balance at 30 th September 2013	\$ 4438.21	PW	Savings Account Balance at 30 th September 2013	\$ 3,869.63		
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10.6.(ii)	<p><u>Payments to be Ratified and/or Approved</u> Resolved that the payments as listed on the attached schedule totaling August \$4,407.54 September \$9,283.93 be Approved/Ratified. Moved JMc / Seconded PW <u>Carried</u></p>	All															

2012-2013 BOARD MEETING #10MINUTES

Ref:	Minutes	[Action]
10.6.(iii)	<u>Spending Priorities for 2013</u> The following Items listed in order of priority are to be 1 – Building Cupboard for Bridge Club Storage – Costing to be tabled at the November meeting	GD
10.7	<u>MEMBERSHIP</u>	
10.7.(i)	<u>Applications for Membership From</u> Dennis Whiterod Resolved that this application be accepted. Moved Graeme Donaldson Seconded Julie Bunnell	All
10.7.(ii)	<u>Resignations</u> None	All
10.8	<u>LEGAL REQUIREMENTS</u>	
10.8.(i)	Grand Slam Share holdings – It was agreed that a move be made to contact all existing shareholders to advise them that their share(s) are to be transferred to the current board members in accordance with the resolution passed in 2001. The transfer would then become a task for each new board to carry out at the first meeting after the AGM.	JB
10.9	<u>TOURNAMENTS</u>	
10.9.(i)	<u>Intermediate Tournament</u> The 2014 Intermediate Tournament is scheduled for Sunday 13 th April 2014.	Cmmtee
10.9.(ii)	<u>Charity Tournament</u> John Hogan tabled the final report for the 2013 Tournament and spoke briefly to it (Copy attached) The 2014 Charity Tournament is Scheduled for Sunday 17 th August 2014.	Cmmttee
10.10	<u>LESSONS & LEARNERS GROUP</u>	
10.10.(i)	The learners group will join with the main Wednesday group for the November session. JB will stress to the regular Wednesday players the tolerance expected from them towards this group as this is a crucial time for their integration into the club.	wkgrp
10.10.(ii)	Resolved that the board recommend that incoming board run lessons following the same format as the 2013 lessons, Moved JMc Seconded JH	
10.11	<u>FUNDING APPLICATION</u>	
10.11.1	The reply to the application to Eastern & Central Community Trust for funding was not successful	All
10.12	<u>INCORPORATED SOCIETY</u>	
10.12.1	After some discussion it was agreed that the Board recommend the withdrawal of the motion left on the table at the last AGM re the restructuring of the Club as an Incorporated Society.	All
10.13	<u>GENERAL BUSINESS</u>	
10.13.1	<u>A.G.M. Arrangements</u> The updated AGM check list is attached.	

2012-2013 BOARD MEETING #10

MINUTES

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	<p>It was agreed that - Bees Knees be approached to cater for the AGM eats and the Club arrange nibbles for pre meeting drinks.</p> <ul style="list-style-type: none"> - Each member/visitor to get a welcome card entitling them to a complimentary drink. - Cost of Function to be \$15.00 per head - Budget for bar be \$250 	<p>See Check List</p>
	<p>The Treasurer was asked to prepare an AGM Budget for the next meeting base on last years expenditure</p>	<p>PW</p>
	<p>Julie presented draft Board Report discussing items that members at the last AGM tasked the Board to investigate. After some discussion Julie advised that the report would be emailed to the board with the agreed changes for further comment if required.</p>	<p>JB</p>
10.13.2	<p><u>Auditor for 2012-2013 Financial Report</u> It was decided that Bruce Wilsons offer to review the Financial Report for the year ending 31st March 2013 be accepted and that a motion be put at the AGM to ratify this decision</p>	<p>JB/PW</p>
10.13.3	<p><u>Membership of Board</u> The following members of the board confirmed their eligibility for re-elction for a further term Julie Bunnell, Graeme Donaldson, Peter Wiles & John McCartin,</p>	<p>All</p>
10.13.4	<p><u>Playing Directors Fees</u> It was agreed that JB should ask Loraine if she found the current remuneration satisfactory</p>	<p>JB</p>
10.13.5	<p><u>Liasion with Bowling Club</u> A letter has been sent outlining our proposals for rental & power charges for 2014 inviting the Bowling Clubs approval and/or comment</p>	<p>GD</p>
10.14	<p><u>NEXT MEETING</u> The next meeting of the board will be held at on</p>	
10.14.(i)	<p>November Thursday 21st at 7.30 pm at 27A Redwood Grove.</p>	<p>All</p>

There being no further business the Meeting concluded at 9.50 pm

CONFIRMED AS A CORRECT RECORD THIS THURSDAY 21st November 2013

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CHAIRPERSON
Ms JULIE BUNNELL

2012-2013 BOARD MEETING #10

MINUTES

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Financial Report at 30th August 2013

Current Account Balance at 30/08/2013	\$ 13,046.14
Savings Account Balance at 30/08/2013	\$ 3,862.27
August Income	\$ 10,954.15
August Expenditure	\$ 4,174.17
(Does not include un-presented cheques)	
August Surplus/Deficit	\$ 6,779.98
Chq Balance at 31st December 2012	\$ 6,706.25
Chq Balance to date	\$ 13,046.14
Sav Balance at 31st December 2013	\$ 3,803.97
Sav Balance to date	\$ 3,862.27
2013 Playing Year Surplus /Deficit	\$ 6,398.19

In accordance with the Pub Charity Donation agreement the \$ 7000.00 is to be treated as a liability until the obligations of proof of purchase have been provided therefore **2013 Playing Year Surplus /Deficit** **-\$ 601.81**

Payments to be Approved or Ratified to 30th August 2013

House Of Cards	186104	\$ 204.50
IRD PAYE	186105	\$ 85.03
Cancer Society	186106	\$ 2,200.00
Bees Knees	186107	\$ 468.00
Petwer Wiles	186108	\$ 43.00
NZ Bridge	186109	\$ 280.83
House Of Cards	186110	\$ 42.50
G Donaaldson	186171	\$ 70.06
LStachurski	186172	\$ 386.36
Bridge NZ	186173	\$ 382.26
Oysterman		\$ 50.00
L Stachurski		\$ 120.00
Supermarket Purchase		\$ 68.00
J Gomes		\$ 7.00
TOTAL		\$ 4,407.54

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Financial Report at 30th September 2013

Current Account Balance at 30/09/2013	\$	4,438.21
Savings Account Balance at 30/09/2013	\$	3,869.63
September Income	\$	986.77
September Expenditure	\$	9,587.34
(Does not include unrepresented cheques)		
September Surplus/Deficit	-\$	8,600.57
Chq Balance at 31st December 2012	\$	6,706.25
Chq Balance to date	\$	4,438.21
Sav Balance at 31st December 2013	\$	3,803.97
Sav Balance to date	\$	3,869.63
2013 Playing Year Surplus /Deficit	-\$	2,202.38

Payments to be Approved or Ratified to 30th August 2013

Trophy Specialists	186174	\$	39.00
M Scott	186175	\$	18.91
Bridge NZ	186176	\$	8,635.52
IRD PAYE	186177	\$	91.74
L Stachurski	186178	\$	368.76
James French	186179	\$	130.00
		\$	9,283.93