



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 07

25th July, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chair	JB
<u>Apology</u>	Peter Wiles	Treasurer	PW
<u>Apology</u>	Kevin Lawrence	Elected Board Member	KL
<u>Absent</u>	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

Ref:	Minutes	[Action]
7.1.	<u>WELCOME</u>	
7.1.(i)	The Chairperson welcomed board members	
7.2	<u>APOLOGIES</u>	
7.2.(i)	Kevin Lawrence, P Wiles Resolved That the apologies be sustained. Moved GD Seconded JH <u>Carried</u>	
7.3	<u>CONFIRMATION OF BOARD MINUTES</u>	
7.3.(i)	Resolved that the minutes of the Board Meeting 20th June 2013 were confirmed, Moved JB / Seconded JH <u>Carried</u>	
7.4	<u>MATERS ARISING</u>	
7.4 (i)	<u>Action List</u>	
	Actions	
	6.6.(iii) – 1 Storage Cupboard – See 7.6.(iii)	GD
	6.6.(iii) – Dealing Machine quote – See 7.11.(i)	
	6.11.(i) - Funding Application – See 7.11.(i)	
6.4.(ii)	<u>Other Matters Arising</u>	PW/GD
	None	
6.5	<u>CORRESPONDENCE</u>	
6.5.(i)	<u>Inwards:</u>	
	Lonestar – Reply to sponsorship request Vouchers	
	EzyBuy – Reply to sponsorship request declining support	

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Ref:	Minutes	[Action]
	Westpac – June Statement IRD – PAYE return	
	Email ESD Technology Pty Ltd. Australia - re dealing machine NZ Bridge – Bulletin 30-6-2013 Interprovincial Championships Taradale Bridge Club – Open Pairs Tournament August 24 th Dannevirke Bridge Club - Open Pairs tournament 27 th July NZ Bridge – Advising restricted office hours NZ Bridge – Advising mail-out of Master point update Hastings Bridge Club - Intermediate Pairs, Intermediate Teams , Novice Pairs Tournaments 28 th July NZ Bridge – Top 100 All-Time Masterpoint Earners As at 30 June 2013 NZ Bridge -NZ Bridge Baden Wilson Report - Females as at 11 July 13 NZ Bridge - NZ Bridge Baden Wilson Report - Males as at 11 July 13 NZ Bridge - NZ Bridge – Ranks Report as at 30 June 2013 NZ Bridge - 11 July 2013 New Grandmasters Central Districts Regional Committee - Grant of \$240 towards the cost of your lessons NZ Bridge - June quarter reports have been posted NZ Bridge – Fwd - South Island Pairs 31 Aug & 1 Sep 2013 NZ Bridge – fwd – Otago Swiss Pairs 4 Aug 2013 NZ Bridge - Recently Qualified Club Directors Manukau United Travel – Tasmania Bridge Tour Bridge NZ – Quote for Dealer4 Dealing Machine	ALL
6.5.(ii)	<u>Outwards:</u> None	
	By Email Dealer4 Design and Manufacturing Team – Re dealer 4 Machine ESD Technology Pty Ltd. – Dealer 4 - Thanking for prompt reply	
6.5.(iii)	Resolved That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JH <u>Carried</u>	
6.6	<u>FINANCIAL</u>	
6.6.(i)	<u>Reports</u> The treasurers June spreadsheet June bank statement were tabled in his absence and the following financial position was noted. Cheque Account Balance at 28th June 2013 \$ 5,566.09 Savings Account Balance at 28th June 2013 \$ 3,847.48 Resolved that the tabled documents be received Moved GD / Seconded JB <u>Carried</u> It was noted that the deficit was due to the payment in advance of the six months rental	PW
6.6.(ii)	<u>Payments to be Ratified and/or Approved</u> The board required further clarification of the expenditure of \$430 00 Hosting expenses in the March spreadsheet and the amount of cheque 186098 which	All

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	is thought to be overpaid by \$600.00 Resolved that the payments as listed on the attached schedule totaling \$586.33 be Approved/Ratified. Moved JH / Seconded JB <u>Carried</u>	
6.6.(iii)	<u>Spending Priorities for 2013</u> The following Items listed in order of priority are to be 1 – Dealing Machine - Funding Application 2 – Subsidy from Club towards lessons. Estimate \$360.00 3 – Building Cupboard for Bridge Club Storage – Approved in principal by bowling club – Modified plan to agreed to.	JMc All GD
6.7	<u>MEMBERSHIP</u>	
6.7.(i)	<u>Applications for Membership</u> None	All
6.7.(ii)	<u>Resignations</u> None	GD
6.8	<u>LEGAL REQUIREMENTS</u>	
6.8.(i)	Grand Slam Share holdings – Investigate transfer to chair and/or directors or share amalgamation _ In Progress	JB
6.9	<u>TOURNAMENTS</u>	
6.9.(i)	<u>Intermediate Tournament</u>	Cmmtee
6.2.(ii)	<u>Charity Tournament</u> JH reported that everything was in place for the tournament and lists were ready for volunteers to assist with the setup and help on the day.	Cmmtee
6.10	<u>LESSONS</u>	
6.10.(i)	It was noted that the lessons were progressing satisfactory with adequate assistance for Alister. A budget for the lessons was tabled by JB. It was agreed that the running of Directors lessons prior to the November examinations be investigated either combined with the PNBC or as a stand alone exercise	wkgrp
6.11	<u>FUNDING APPLICATION</u>	
6.11.1	GD reported that a formal quote of \$8,635.52 had been obtained from BridgeNZ for the Dealer4 machine and cards and boards etc has been received and a copy of forwarded on to JMc It was also thought appropriate to apply to the Eastern & Central Community Trust for a donation as a backup. Resolved that the Hokowhitu Bridge Club Apply to the Eastern & Central Community Trust for a donation towards the cost of the Dealer4 dealing machine and associated cards and boards etc. Moved JB seconded GD Resolved that the Hokowhitu Bridge Club apply to Pub Charity for a donation towards the coast of the Dealer4 dealing machine and the appropriate cards	JMc

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	and boards etc to accompany it. Moved JB/Seconded GD	
6.12	<u>INCORPORATED SOCIETY</u>	
6.12.1	It was agreed to invite Bruce Wilson to attend the next meeting for a discussion on the legal requirements for the auditing or review of our accounts and to partake in a discussion on how to proceed with the change to an Incorporated Society	All
6.13	<u>GENERAL BUSINESS</u>	
6.13.1	<u>Auditor</u> It was agreed that the board should expedite the appointment of an Auditor so the 2012/2013 accounts could be finalized.	
6.14	<u>NEXT MEETING</u>	
6.14.(i)	The next meeting of the board will be held at on Thursday 25th July at 7.30 pm at 27A Redwood Grove.	All

There being no further business the Meeting concluded at 9.35 pm

CONFIRMED AS A CORRECT RECORD THIS THURSDAY 25th July 2013

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CHAIRPERSON
Ms JULIE BUNNELL

Financial Report at 28th June 2013

Current Account Balance at 28/06/2013	\$	5,566.09
Savings Account Balance at 28/06/2013	\$	3,847.48
June Income	\$	1,099.34
June Expenditure	\$	4,117.07
(Does not included unrepresented cheques)		
June Surplus/ Deficit	-\$	3,017.73
Chq Balance at 31st December 2012	\$	6,706.25
Chq Balance to date	\$	5,566.09
Sav Balance at 31st December 2013	\$	3,803.97
Sav Balance to date	\$	3,847.48
2013 Playing Year Surplus / Deficit	-\$	1,096.65

Payments to be Approved or Ratified to 28th June 2013

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James French	186096	\$	130.00
IRD PAYE	186097	\$	65.82
Hokowhitu Bowling Club	186098	\$	3,038.75
J Bunnell	186099	\$	66.87
L Stachurski	186100	\$	323.64
	TOTAL	\$	3,625.08
	-	\$	3038.75
TOTAL to approved/ratified		\$	586.33