



## GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

### BOARD MEETING

## MINUTES 06

20th June, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chair	JB
	Peter Wiles	Treasurer	PW
Apology	Kevin Lawrence	Elected Board Member	KL
Apology	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

Ref:	Minutes	[Action]
<b>6.1.</b>	<b><u>WELCOME</u></b>	
6.1.(i)	The Chairperson welcomed board members	
<b>6.2</b>	<b><u>APOLOGIES</u></b>	
6.2.(i)	Kevin Lawrence, J McCartin <b>Resolved</b> That the apologies be sustained. Moved GD Seconded PW <u>Carried</u>	
<b>6.3</b>	<b><u>CONFIRMATION OF BOARD MINUTES</u></b>	
6.3.(i)	<b>Resolved</b> that the minutes of the Board Meeting 2nd May 2013 were confirmed, Moved GD / Seconded JB <u>Carried</u>	
6.3.(ii)	<b>Resolved</b> that the minutes of the Board Meeting 15th May 2013 were confirmed, Moved GD / Seconded JH <u>Carried</u>	
<b>6.4</b>	<b><u>MATERS ARISING</u></b>	
6.4 (i)	<b><u>Action List</u></b>	
	<b>Actions</b>	
	4.6.(iv) – Purchase of playing Cards - Done	GD
	4.11.(iv) – Additional Directors access to website – Graeme now has access to website	PW/GD
6.4.(ii)	<b><u>Other Matters Arising</u></b>	
	None	
<b>6.5</b>	<b><u>CORRESPONDENCE</u></b>	

**2012-2013 BOARD MEETING #6**

MINUTES

Ref:	Minutes	[Action]
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6.5.(i)

**Inwards:**

- Westpac – April Statement
- IRD - PAYE form
- Westpac May Statement
- Westpac - Chequebook
- Otaki Bridge Club – Tournament Flyer
- Kathmandu – Response to Sponsorship request
- Downtown Cinemas - Response to Sponsorship request
- Carpenters Dental - Response to Sponsorship request
- Countdown - Response to Sponsorship request
- Otaki Bridge Club – Tournament Flyer
- Palm Nth bridge Club – Confirming pre dealt boards for tournament.
- Cancer Society – Re Daffodil Day Tournament arrangements

**Email**

- NZ Bridge – Bulletin – Alerting Regulations May 2013
- NZ Bridge – Bulletin - Youth Interprovincial , Hamilton
- Havelock Nth Bridge Club – Open 5A tournament
- NZ Bridge – Youth Register
- NZ Bridge - Minutes meeting 18<sup>th</sup> April 2013
- NZ Bridge – fwd – Central Island Pairs Flyer
- NZ Bridge – Advising of launch of new website
- Hokowhitu Bowling Club – Gerald Gregory - Requesting financial assistance re second heat pump
- NZ Bridge – Directors Examination flyer 29-30 June
- Marton Bridge Club – request announce Tournament reminder
- NZ Bridge – Bulletin – Master points Awards for all sessions
- Hokowhitu Bowling Club - Accepting our proposal for financial assistance with heat pump with thanks
- NZ Bridge – Otago Winter Pairs & Teams Tournament Flyer
- Auckland Bridge Club – Sale of personalized Plate V7NTXX
- Hastings bridge Club – Open teams Tournament
- NZ Bridge – Further clarification of Announcing Regulation
- Feilding Bridge Club – Charity Tournament Flyer
- Dannevirke Bridge Club – Tournament Flyer
- Tauranga Bridge Club – Tournament Flyer
- NZ Bridge – Reminder re registration for Directors Examination
- NZ Bridge – Advisingnext masterpoint update 30 June 2013

**ALL**

6.5.(ii)

**Outwards:**

- Sponsorship requests – Varies firms and organizations – (JB)
- Cancer Society – Faye James – Confirming Daffodil Day

**By Email**

- Hokowhitu Bowling Club – Gerald Gregory – Proposal for Financial assistance for second heat pump

6.5(iii)

**Resolved** That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JH Carried

**2012-2013 BOARD MEETING #6**MINUTES

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
<b>6.6</b>	<b><u>FINANCIAL</u></b>	
6.6.(i)	<b><u>Reports</u></b>  The treasurer gave a verbal financial report stating the following financial position.  Cheque Account Balance at 31st May 2013      \$ 8,590.94 Savings Account Balance at 31st May 2013      \$ 3,840.36	<b>PW</b>
	The treasurer tabled the March & May spreadsheets, an updated Budget and the draft Financial statement for the year ending 31 <sup>st</sup> March 2013 <b>Resolved</b> that the tabled documents be received Moved PW / Seconded GJ <u>Carried</u>	
6.6.(ii)	<b><u>Payments to be Ratified and/or Approved</u></b> <b>Resolved</b> that the payments as listed on the attached schedule totaling \$2870.93 be Approved/Ratified. Moved PW / Seconded GD <u>Carried</u>	<b>All</b>
6.6.(iii)	<b><u>Spending Priorities for 2013</u></b> The following Items listed in order of priority are to be  1 – Building Cupboard for Bridge Club Storage – GD to liaise Bowling Club 2 – Dealing Machine - Funding Application 3 – Subsidy from Club towards lessons. Added	<b>GD</b> <b>JH</b> <b>All</b>
<b>6.7</b>	<b><u>MEMBERSHIP</u></b>	
6.7.(i)	<b><u>Applications for Membership</u></b>  None	<b>All</b>
6.7.(ii)	<b><u>Resignations</u></b>  None	<b>GD</b>
<b>6.8</b>	<b><u>LEGAL REQUIREMENTS</u></b>	
6.8.(i)	Grand Slam Share holdings – Investigate transfer to chair and/or directors or share amalgamation _ In Progress	<b>JB</b>
<b>6.9</b>	<b><u>TOURNAMENTS</u></b>	
6.9.(i)	<b><u>Intermediate Tournament</u></b>	<b>Cmmtee</b>
6.2.(ii)	<b><u>Charity Tournament</u></b> JH reported that Notices, Director, dealt hands, BM Scoring, Tournament registration, and liaison with Cancer Society had been confirmed. Catering for post game function was in progress. It was decided that a 20 table limit be set.	<b>Cmmttee</b>
<b>6.10</b>	<b><u>LESSONS</u></b>	
6.10.(i)	GD reported that 30 registered to attend the lessons and was confident that the first two nights went well with 26 to 28 attending. Alister has the lessons well organized with 4 or 5 helpers on hand to assist,	<b>wkgrp</b>

**2012-2013 BOARD MEETING #6**

MINUTES

Ref:	Minutes	[Action]
<b>6.11</b>	<b><u>FUNDING APPLICATION</u></b>	
6.11.1	In his absence JMc emailed a report to be tabled (attached) It appears that although our bank statements are headed Non Profit Organization we do not have an IRD Tax–exempt status	<b>JMc</b>
<b>6.12</b>	<b><u>INCORPOATED SOCIETY</u></b>	
6.12.1	No action is required at this time with regards to becoming an Incorporated Society. The key required action is to progress a funding to a Funding application for a dealing machine is ongoing	<b>All</b>
<b>6.13</b>	<b><u>GENERAL BUSINESS</u></b>	
6.13.1	<b><u>Thursday dishwashing</u></b> After some discussion it was agreed that James should carry on with the dishwashing on Thursday afternoons.	
6.13.2	<b><u>Expectations of on-going tuition for learners</u></b> It was agreed that if there were to be ongoing improvers lessons as have been held on Monday evenings over the last year these should be formally arranged with the Bowling Club and if a specific topic is to be covered that it be announced at the Wednesday and Thursday sessions so anyone might attend if interested. It was agreed that with the current learners group that they play together on a Wednesday evening at the end of the lessons It was agreed that a set of Boards be purchased to provide for this.	<b>All</b>
6.13.3	<b><u>Club Championships</u></b> It was agreed that the club championships be run along similar lines to last year. Tournament and progressive grades to be aligned to national rating points dividing the pools approximately 50%-50%. Any visitors will be welcomes but made aware that they would not be eligible for match points and they will be scored as a phantom. JB to circulate the rules to board members and then they will be posted on the notice board and placed on the website	<b>JB</b>
<b>6.14</b>	<b><u>NEXT MEETING</u></b>	
6.14.(i)	The next meeting of the board will be held at on <b>Thursday 25<sup>th</sup> July at 7.30 pm at 27A Redwood Grove.</b>	<b>All</b>

**There being no further business the Meeting concluded at 9.35 pm**

**CONFIRMED AS A CORRECT RECORD THIS THURSDAY 25<sup>th</sup> July 2013**

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CHAIRPERSON  
Ms JULIE BUNNELL

**Financial Report at 31st May 2013**

Current Account Balance at 31/05/2013	\$	8,590.94
Savings Account Balance at 31/05/2013	\$	3,840.36
May Income	\$	1,017.04
May Expenditure	\$	3,362.78
(Does not included unrepresented cheques)		
<b>May Surplus/Deficit</b>	<b>-\$</b>	<b>2,345.74</b>

**2012-2013 BOARD MEETING #6**MINUTES

Ref:	Minutes	[Action]
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Chq Balance at 31st December 2012	\$	<b>6,706.25</b>
Chq Balance to date	\$	8,590.94
Sav Balance at 31st December 2013	\$	<b>3,803.97</b>
Sav Balance to date	\$	3,840.36
2013 Playing Year <b>Surplus</b> /Deficit	\$	<b>1,921.08</b>

**Payments to be Approved or Ratified to 31st May 2013**

NZ Bridge	186088	\$	1,122.40
Bridge NZ	186089	\$	320.00
Tim Mordaunt	186090	\$	320.00
Edward Richards	186091	\$	460.00
Warehouse Stationery	186092	\$	87.16
IRD PAYE April	186093	\$	70.20
M Crosbie	186094	\$	31.99
L Stachurski	186095	\$	459.18
		\$	<b>2,870.93</b>

**6.11.1 Quick Update on Funding Application**

I have looked at various funding sites and almost all invariably have restrictions along the lines of requiring incorporation i.e. we must be an incorporated society. However there are exceptions to the rule which vary a little across the sites.

Firstly however there is a paramount need to have official **tax-exempt status from the IRD.**

**Do we have such status?**

Can we show this with a certificate or similar document?

If we do not have tax exempt status then from all the sites I've surveyed, from the pub charity types through to electricity or area based trusts (such as the Eastern and Central Community Trust and the Central Energy Trust), it will be well near impossible to get past even first base.

Then secondly assuming we get past their initial screening processes we need identifiable projects /things/bricks or possibly programs to be the crux of the application.

Now as I understand it we are applying for funds to cover the cost of a computerized dealing machine. Could you please forward me complete details on this prospective purchase? We will need at least two if not three competitive quotes.

I am aiming to get application(s) away mid next month certainly well in time for the Eastern & Central Community Trust's next closing date of **9th August 2013**, the actual meeting being in late September. We can apply earlier to one of the pub charities but I suspect the community trust is our best bet, and would possibly be more acceptable to those club members who think we should not be applying to gambling sites and/or are not really in need of charity.

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