



## GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

### BOARD MEETING

## MINUTES 03

21st February, at 7:30 pm

<u>Present:</u>	Julie Bunnell	Chairman	JB
	Peter Wiles	Treasurer	PW
<u>Apology</u>	Kevin Lawrence	Elected Board Member	KL
	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
<b>3.1.</b>	<b><u>WELCOME</u></b>	
3.1.(i)	The Chairperson welcomed board members	
<b>3.2</b>	<b><u>APOLOGIES</u></b>	
3.2.(i)	Kevin Lawrence <b>Resolved</b> That the apologies be sustained. Moved JMc Secoded JB Carried	
<b>3.3</b>	<b><u>CONFIRMATION OF BOARD MINUTES</u></b>	
3.3.(i)	<b>.Resolved</b> that the minutes of the Board Meeting 30th January 2013 with noted minor amendments were confirmed, Moved JH / Secoded PW <u>Carried</u>	
<b>3.4</b>	<b><u>MATERS ARISING</u></b>	
3.4 (i)	<b><u>Action List</u></b>	
	1.3.(i) Co-opting a board member – First member approached declined the invitation - second prospective member to be approached	<b>JB</b>
	1.5.(i) Beginners Lessons 2013 (Under Item 11)	<b>JMc</b>
	1.5(ii) Letter to Bowling Club re decisions reached at October meeting - Sent	<b>JB/GD</b>
	1.5(iii) Funding Application Item 3.6 (v)	
3.4.(ii)	<b><u>Other Matters Arising</u></b>	
	None	
<b>3.5</b>	<b><u>CORRESPONDENCE</u></b>	
3.5.(i)	<b><u>Inwards:</u></b>	
	NZ Bridge - Office Hours Feb- March 2013 9 (via Email)	
	National Pen Co – Promotional Pens	

**2012-2013 BOARD MEETING #3**MINUTES

Ref:	Minutes	[Action]
	IRD - PAYE Return IRD – Payroll Changes from 1 April Westpac - Statement Subs Peg Riddell Helen Cumming John Hogan Fay Main Dianne Kirk NZ Bridge – Ballot papers for election of board members NZ Bridge - Regional Conference L Stachurski – re Tax Code (exemption certificate)	<b>ALL</b>
	<b>By Email</b> NZ Bridge – Masterpoints mail-out NZ Bridge – Updated Tournament Schedule- New Dates Venue for Interprovincials in 2013 NZ Bridge – Certificates of Proficiency mail out soon Margaret Williams – Advising new email address NZ Bridge – Board Elections & nominees Undelivered mail – feedback from newsletter mail-out (4 emails disconnected) NZ Bridge - Office Hours Feb- March 2013	
3.5.(ii)	<b><u>Outwards:</u></b> Hokowhitu Bowling Club – Understandings of agreements reached at the October Meeting <b>By Email</b> None	
3.5.(iii)	<b>Resolved</b> That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JB <u>Carried</u>	
<b>3.6</b>	<b><u>FINANCIAL</u></b>	
3.6.(i)	<b><u>Reports</u></b> The treasurer gave a verbal financial report stating the following financial position and tabled the January spreadsheet	<b>PW</b>
	Cheque Account Balance at 31 <sup>st</sup> January 2012 \$ 6914.49 Savings Account Balance at 31 <sup>st</sup> January 2012 \$ 3811.30	
3.6.(ii)	<b><u>Payments to be Ratified and/or Approved</u></b> <b>Resolved</b> that the December payment as listed on the attached schedule totaling \$207.00 be ratified. Moved PW / Seconded GD	<b>All</b>
3.6.(iii)	<b><u>2013 Budget</u></b> The treasurer reported that the revision of the draft 2013 Budget was progressing	
3.6.(iv)	<b><u>Spending Priorities for 2013</u></b> The following Items listed in order of priority are to be 1 - Beginners Lesson 2 – Subsidy for April Teams 3 - Building cupboard for Bridge Club Storage	<b>All</b>

**2012-2013 BOARD MEETING #3**MINUTES

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
	<p>4 – Dealing Machine &amp;/or Cards for Dealing machine  Note There has been some comment from members on the worn state of some of the cards</p> <p>5 – Grant towards Bowling club upgrades Curtains etc</p> <p>6 - Wireless internet to be investigated further</p>	
<b>3.7</b>	<b><u>MEMBERSHIP</u></b>	
3.7.(i)	<b><u>Applications for Membership</u></b>	
	From Zheng Zhang - Moved Peter Wiles Seconded Graeme Donaldson <b>Resolved</b> that Zheng's application be accepted	
3.7.(ii)	<b><u>Resignations</u></b>	
	None	GD
3.7.(iii)	<b><u>Responses to Invoice</u></b>	
	The secretary proposed sending out a subscription reminder stating that any unpaid subs after the 25 <sup>th</sup> March be taken as a wish to resign from the club noting that the NZ Bridge levy of 18.40 is payable on all members registered at 31st March 2013.	PW/GD
<b>3.8</b>	<b><u>LEGAL REQUIREMENTS</u></b>	
3.8.(i)	Kevin and Julie to liaise and facilitate the update of the Grand Slam Company requirements - ongoing	JB
<b>3.9</b>	<b><u>TOURNAMENTS</u></b>	
3.9.(i)	<b><u>Intermediate Tournament</u></b>	
	The meeting on the 11 <sup>th</sup> covered and /or raised these points - Director, Electronic Scoring, New cards & boards? The tournament Flyer was approved. Shirley Barnett is to be Tournament Secretary - Raffle Shirley – Catering by helpers; list for notice board. – Purchase food and service by volunteers – Cash prizes - 12 tables required for breakeven.- Kevin to check re bar	cmmtee
3.2.(ii)	<b><u>Charity Tournament</u></b>	
	Daffodil Day Charity Tournament is to be held 18 <sup>th</sup> August. Peter requested a Flyer to be posted on Website	
<b>3.10</b>	<b><u>LESSONS</u></b>	
3.10.(i)	There is a flyer to promote the lessons –JMc to arrange advertising with Standard, Tribune & Guardian. Flyer to be placed on website and announcements made to members at playing sessions. Funding applications with ECT if to be made close on the 10 <sup>th</sup> April. Funding from Regional Committee to be investigated.	wkgrp
<b>3.11</b>	<b><u>GENERAL BUSINESS</u></b>	
3.11.(i)	<b><u>Incorporated Society</u></b>	
	No action is required to a Funding application has been investigated and /or lodged – JMc reported that this is being investigated.	
3.11.(i)	<b><u>March Newsletter</u></b>	
	JB to approach Andrea Bennett re Newsletter editor The next Newsletter should be ready mid March and include features on the	JB

