



**GRAND SLAM LIMITED**

[Trading as **Hokowhitu Bridge Club**]

**BOARD MEETING**

**MINUTES 09**

**8th October 2012 : at 7:30 pm**

<u>Present:</u>	Kevin Lawrence	Chairman	KL
	Peter Wiles	Treasurer	PW
	Julie Bunnell	Elected Board Member	JB
	Jeanette Gomes	Elected Board Member	JG
	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

Ref:	Minutes	[Action]
<b>9.1.</b>	<b><u>WELCOME</u></b>	
9.1.(i)	The chairman welcomed board members	
<b>9.2</b>	<b><u>APOLOGIES</u></b>	
9.2.(i)	John McCartin For lateness <b>Resolved</b> That apologies be accepted Moved GD Seconded KL	All
<b>9.3</b>	<b><u>CONFIRMATION OF BOARD MINUTES</u></b>	
9.3.(i)	<b>.Resolved</b> that the minutes of the Board Meeting 10th September 2012 were confirmed. Moved JB Seconded JG	All
<b>9.4</b>	<b><u>MATTERS ARISING</u></b>	
9.4.(i)	<b><u>Action List</u></b> (2.6.iv) Compilation of asset list – Board will complete this on Monday 15 <sup>th</sup> 7.30 pm along with a clean-up of the lockers (6.10.(i) Pre Dealt hands - Under Item 10..... (2.9.i) Ongoing relationship with the Bowling Club – Under Item 9..... (2.12.i) Lessons – Under Item 12..... (4.14.iii) Substitutes for monthly competitions – under item 8..... (8.9.i) Letter to Bowling to confirm rental agreement for 2013.....	All GD All JMc JB KL
9.4 (ii)	<b><u>Other Matters Arising</u></b> None	
<b>9.5</b>	<b><u>CORRESPONDENCE</u></b>	
9.5.(i)	<b><u>Inwards:</u></b> Various Clubs – Tournament Flyers – All posted on notice board Westpac - Statements (current A/c & Savings A/c	

Ref:	Minutes	[Action]
	IRD - Paye return Palm Nth Bridge Club - Invitation to Summer Bridge(Flyer on notice board) & Babbich Pairs on 2 <sup>nd</sup> Nov  <b>By Email</b> NZ Bridge - Updated agenda & general business items NZ Bridge - Club & tournament Directors Examinations Nov NZ Bridge - WBF Simultaneous Pairs Supporting Youth Bridge NZ bridge - NZ Bridge Foundation Meeting Papers 2012 NZ Bridge - Office hours During Conference	GD
9.5.(ii)	<b><u>Outwards:</u></b> --  <b>By Email</b> Richard Solomon - NZ Bridge Magazine	GD
9.5(iii)	<b>Resolved</b> That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JG	
<b>9.6</b>	<b><u>FINANCIAL</u></b>	
9.6.(i)	<b><u>Reports</u></b>  The treasurer gave a verbal report on the financial situation stating the following financial position  Current Account balance 30 September 2012    \$7,463.06 Savings Account balance 30 September 2012    \$3,767.55  September Income                                    -\$585.98 September Expenditure                            \$1,290.82	PW
9.6.(ii)	<b><u>Payments to be Ratified and Approved</u></b> <b>Resolved</b> that the September payments totaling \$189.26 as listed on the attached schedule be approved and/or ratified. Moved PW seconded GD	All
9.6.(iii)	<b><u>Spending Priorities for 2013</u></b> GD reported on the costs of boards and cards for use with a dealing machine and cost for Dealer 4. (report attached)	All
<b>9.7</b>	<b><u>MEMBERSHIP</u></b>	
9.7.(i)	<b><u>Applications for Membership</u></b> None	
9.7.(ii)	<b><u>Resignations</u></b> None	
9.7.(iii)	It was agreed that the membership list should be reviewed and those who had not paid a subscription for 2012 be deemed to have resigned & NZ Bridge be advised accordingly	GD

Ref:	Minutes	[Action]
<b>9.8</b>	<b><u>Legal requirements</u></b>	
9.8.(i)	<p>PW went over the possible advantages for the club to become an Incorporated Society.</p> <p>JB tabled a draft constitution and rules the first step if process if this were to be proceeded with. It was agreed that these be put on line for perusal of the board along with links to other sites and comments be forwarded to Julie by 18<sup>th</sup> Oct</p> <p>A proposal would have to be prepared to go out to the membership with the notification of the AGM.</p>	KL
<b>9.9.</b>	<b><u>ONGOING RELATIONSHIP WITH HOKOWHITU BOWLING CLUB</u></b>	
9.9.(i)	<p>It was agreed that the Chairman draft a letter to the bowling club to seeking confirmation of the rental for 2013 by the 31<sup>st</sup> Oct be sent.</p>	KL/GD
<b>9.10</b>	<b><u>PRE-DEALT HANDS</u></b>	
9.10.(i)	<p>GD reported on the cards &amp; boards for pre-dealt hands costing:</p> <p>Cards will cost \$7.50 per pack For 36+ or a little more for a lesser number on depending on the discount.</p> <p>Boards cost \$183.26 for 28, \$197 for 32 and \$207 for 36</p>	GD
<b>9.11</b>	<b><u>TOURNAMENTS</u></b>	
9.11.(i)	<p><b><u>Daffodil Day Charity Tournament</u></b></p> <p>John Hogan presented his report for the Tournament Committee for the Daffodil day Tournament (attached), and commented that he was disappointed that he couldn't include an accurate financial comparison with the proposed budget. It seems however that there was a small excess over expenditure and The club was able to give the Cancer Society a cheque for \$1750.00 dollars along with \$ 50 .00 cash donated on the day. And By all accounts the event was an unqualified success.</p>	JH
<b>9.12</b>	<b><u>LESSONS</u></b>	
9.12.(i)	<p>JMc to liaise with Chris &amp; Tim re lessons in March 2013. If Tina is not available they will be run in house with Alister and Graeme assisting tutoring. We are eligible for a grant towards this from Central Regional Bridge as we are a club with less than 100 members. The Secretary has the application forms.</p>	JMc
<b>9.13</b>	<b><u>AGM PREPARATIONS</u></b>	
	<p>It was agreed a template be setup to organize the 2012 AGM for 5<sup>th</sup> December (attached)</p>	All
<b>9.14</b>	<b><u>SUBSTITUTION RULE</u></b>	
9.14.(i)	<p>The Substitution rules for the club monthly competitions will be promulgated in the January Newsletter and start from 1 Feb 2013. JB to circulate final draft.</p>	JB
<b>9.16</b>	<b><u>GENERAL BUSINESS</u></b>	
9.16.(i)	<p><b><u>Newletter</u></b></p> <p>The Newsletter to go out in the first week of November will have the notification of the AGM and relevant AGM documents attached with it.</p>	PW/JB JMc/GD
<b>9.15</b>	<b><u>NEXT MEETING</u></b>	
	<p><b>The next meeting of the board will be held at on Monday 5<sup>th</sup> November at 7.30 pm Venue to be advised</b></p>	All

GRAND SLAM LIMITED

2011-2012 BOARD MEETING #9

MINUTES

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
-------------	----------------	-----------------

There being no further business the Meeting concluded at 9.35pm

**CONFIRMED AS A CORRECT RECORD THIS MONDAY 5th OF NOVEMBER 2012**

.....  
CHAIRPERSON  
MR KEVIN LAWRENCE

**Financial Report at 30th September 2012**

Current Account Balance at 30/9/2012	\$	8,070.73
Savings Account Balance at 30/9/2012	\$	3,781.94
August Income	\$	704.31
August Expenditure	\$	757.51
(Does not include unrepresented cheques)		
September Deficit	-\$	<b>53.20</b>

**Payments to be Approved or Ratified  
to 30 September 2012**

M Crosbie	186160	\$	21.14
Capture Signs	186161	\$	52.90
IRD PAYE	186162	\$	65.83
J Gomes	186163	\$	12.80
M Scott	186164	\$	18.59
M Crosbie	186165		
J Gomes	186166	\$	18.00
		<b>\$</b>	<b>189.26</b>

Ref:	Minutes	[Action]
------	---------	----------

**Costing for predealt hands**

Bar Coded Cards Box 36 \$10.00 each (25% discount) = \$7.50 each

We would need initially

1 set of 36 boards and cards     \$207.90 + \$247.50 = \$455.40

1 set of 28 boards and cards     \$183.00 + \$210.00 = \$393.00 (could be slightly more)

And 1 or 2 extra sets of 28 could be an advantage.

**Dealer4 Card dealing machine**



Dealer 4 Card dealing machine price \$7615.00 (inc)

Boards & Card bought with machine Discounted extra e.g. Cards are 45%

Plastic playing Cards - Box of 36 \$12.50 each (discount 45%) = \$6.88 each

1 set of 36 boards and cards     \$207.90 + \$198.00 = \$405.90

1 set of 28 boards and cards     \$183.00 + \$154 = \$337.00

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
-------------	----------------	-----------------

<b><u>AGM CHECK LIST</u></b>			
<b><u>TASK</u></b>	<b><u>BY</u></b>	<b><u>COMPLETION DATED</u></b>	<b><u>OK</u></b>
<b>Venue</b>			ok
Letter with Notice of meeting Agenda	Graeme	5 <sup>th</sup> Nov	? ? ?
Statuary Finance report Playing year Financial Report	Peter	5 <sup>th</sup> Nov 31 <sup>st</sup> Nov	? ?
Chairman's Report	Kevin	5 <sup>th</sup> Nov	?
Newsletter	John McC	5th Nov	?
<b><u>Catering</u></b> Caterer Final confirmation of numbers		Mon 3 <sup>rd</sup> Dec	
<b><u>Board members willing to carry on?</u></b> Kevin Lawrence Peter Wiles Graeme Donaldson John Hogan John McCartin Julie Bunnell Jeanette Gomes		31 <sup>st</sup> Oct	? ? ? ? ? ? ?
<b><u>Hostesses will they carry on for 2013?</u></b> Maureen Watts Mary Scott	Julie Graeme	31 <sup>st</sup> Oct	? ?
<b><u>Trophies engraved for &amp; miniatures for</u></b> 1 <sup>st</sup> Place Tournament Grade Alan Doddridge & Jenny Wilson 1 <sup>st</sup> Progressive Grade Chris Abbey & Tim Mordaunt <b>Oscar</b> Recipient to be selected by Peter Wiles		30 <sup>th</sup> Nov	? ? ?
<b><u>Certificates for Runners up</u></b> Tournament Grade Alister Stuck & Jan Whyte Progressive Grade Dorothy Davidson & Anne Richards Points Cup ???? Most improved Player ??????	Graeme	30 <sup>th</sup> Nov	? ? ? ?
<b><u>Thank You Awards</u></b> Mary Scott Maureen Watts Alister Stuck Loraine Stachurski		30 <sup>th</sup> Nov	? ? ? ?
Collection of RSVPs and money	Graeme	Thurs 29 <sup>th</sup> Nov	?

Any further tasks that I have missed please let me know me and I will add them to the list.

Feel free to suggest alternate completion dates.

The 7<sup>th</sup> Nov completion date allows time to compile post and email, giving members 3 weeks notice of AGM