



## GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

### BOARD MEETING

## MINUTES 08

10th September 2012 : at 7:30 pm

<u>Present:</u>	Kevin Lawrence	Chairman	KL
	Peter Wiles	Treasurer	PW
	Julie Bunnell	Elected Board Member	JB
	Jeanette Gomes	Elected Board Member	JG
	John McCartin	Elected Board Member	JMc
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
<b>8.1.</b>	<b><u>WELCOME</u></b>	
	With the absence of the Chairman it was agreed that GD would take the chair.	
8.1.(i)	The chairman welcomed board members	
<b>8.2</b>	<b><u>APOLOGIES</u></b>	
8.2.(i)	John Hogan <b>Resolved</b> That apologies be accepted Moved JH Seconded GD	All
8.2(ii)	ABSENT Kevin Lawrence & John McCartin	
<b>8.3</b>	<b><u>CONFIRMATION OF BOARD MINUTES</u></b>	
8.3.(i)	<b>Resolved</b> that the minutes of the Board Meeting 7th May 2012 were confirmed. Moved JB Seconded JC	All
<b>8.4</b>	<b><u>MATTERS ARISING</u></b>	
8.4.(i)	<b><u>Action List</u></b> (2.6.iv) Compilation of asset list - Proceeding..... (6.10.(i) Pre Dealt hands - Under Item 10..... (2.9.i) Ongoing relationship with the Bowling Club – Under Item 9..... (2.12.i) Lessons – Under Item 12..... (4.14.iii) Substitutes for monthly competitions..... (5.6.ii) Signage – Completed	KL GD/KL All All JB
8.4 (ii)	<b><u>Other Matters Arising</u></b> None	
<b>8.5</b>	<b><u>CORRESPONDENCE</u></b>	

Ref:	Minutes	[Action]				
8.5.(i)	<p><b><u>Inwards:</u></b>                      Various Clubs – Tournament Flyers – All posted on notice board                      Westpac           Cheque book                      Westpac           August Statement                      Capture Signs   Invoice &amp; Statement (Small sign cost was \$52.90)                      NZ Bridge        Notice of Annual General Meeting &amp; AGM Documents                      IRD                PAYE return</p> <p><b><u>By Email</u></b>                      NZ Bridge – Minutes Board Meeting July 10 2012                      NZ Bridge – Bulletin Clubs &amp; Regions re Mr G Palmer                      NZ Bridge – Minutes Board Meeting June 18 2012                      Bridge NZ – Newsletter                      Ezibuy    - Letter Declining offer to sponsor a prize for the Tournament                      NZ Bridge – Youth test at National bridge Congress at Hamilton                      NZ Bridge – Recently qualified Directors 26 July 2012                      Bridge NZ – Acknowledgement of supplies order                      Bridge NZ – Advice of shipment of order                      NZ Bridge - Letter re G Palmer                      “         - Advising Masterpoints update                      “         - International Application Form                      “         - Code of Conduct                      “         - Declaration of A points                      “         - Declaration of availability                      “         - Bulletin re Certificate of Efficiency                      “         - Minutes Board Meeting 30 Jul 2012                      “         - Bulletin re Congress entries                      Mary lynch - Re Book Free Range Bridge (Not for chickens) Women only                      Richard Solomon - Re Babich Pairs                      NZ Bridge - Advising of masterpoints update                      Monkey Survey on behalf of NZ Bridge - Survey                      Richard Solomon - Advising Survey is genuine                      NZ Bridge - Minutes Board Meeting 24 Aug 2012                      “         - Minutes Regional Conference 25 Aug</p>	GD				
8.5.(ii)	<p><b><u>Outwards:</u></b>                      Chrissy Hoys Julia Wallace Retirement Village - Thanking for pens and pads                      Palm Nth Bridge Club – thanks for dealing boards for tournament – (John Hogan)</p> <p><b><u>By Email</u></b>                      To Club Members –re Daffodil Day Tournament – Julie Bunnell</p>	GD				
8.5.(iii)	<p><b><u>Resolved</u></b> That the inwards correspondence is received and the outwards confirmed. Moved GD / Seconded JG</p>					
8.6	<p><b><u>FINANCIAL</u></b></p>					
8.6.(i)	<p><b><u>Reports</u></b>                      The treasurer gave a verbal report on the financial situation stating the following financial position</p> <table data-bbox="349 1966 954 2027"> <tr> <td>Current Account balance 31 July 2012</td> <td>\$7,463.06</td> </tr> <tr> <td>Savings Account balance 31 July 2012</td> <td>\$3,767.55</td> </tr> </table>	Current Account balance 31 July 2012	\$7,463.06	Savings Account balance 31 July 2012	\$3,767.55	PW
Current Account balance 31 July 2012	\$7,463.06					
Savings Account balance 31 July 2012	\$3,767.55					

Ref:	Minutes	[Action]
	July Income                   -\$585.98 July Expenditure            \$1,290.82  Current Account balance 31 August 2012        \$8,131.01 Savings Account balance 31 August 2012       \$3,774.86  August Income                \$3,701.86 August Expenditure          \$3,033.60 The cheques for the Cancer Society of \$1800.00 are included in the August figures along with the purchase of the new tables.	
8.6.(ii)	<b><u>Payments to be Ratified and Approved</u></b> <b>Resolved</b> that the July (\$738.25) & August (\$3572.91) payments totaling \$4,311.16 as listed on the attached schedule be approved and/or ratified. Moved PW seconded GD	All
8.6.(iii)	<b><u>Spending Priorities for 2012</u></b>  Noted that the following have been achieved New tables have been purchased and The sign is up on the street Website is up & running Electronic Timer of course has been in use now for some months GD to find cost of dealing Machine (Dealer 4) from Bridge NZ. JG to arrange for 8 new plastic tablecloths that will bring the tally up 25	All       GD JG
<b>8.7</b>	<b><u>MEMBERSHIP</u></b>	
8.7.(i)	<b><u>Applications for Membership</u></b> None	
8.7.(ii)	<b><u>Resignations</u></b> None	
<b>8.8</b>	<b><u>Legal requirements</u></b>	
8.8.(i)	KL to investigate whether shares might be vested in the Chairman Secretary & Treasurer. – on going.	KL
<b>8.9.</b>	<b><u>ONGOING RELATIONSHIP WITH HOKOWHITU BOWLING CLUB</u></b>	
8.9.(i)	It was agreed that the Chairman draft a letter to the bowling club to arrange a meeting (October November ) or sooner so that the rental for 2013/14 can be set and agreed to by both parties in time for the Annual subscription invoices have to be sent out (December) <b>Still to be done</b>	KL/GD
<b>8.10</b>	<b><u>PRE-DEALT HANDS</u></b>	
8.10.(i)	GD reported on the cards & boards for pre-dealt hands costing: Cards will cost \$7.50 per pack For 36+ or a little more for a lesser number on depending on the discount. Boards cost \$183.26 for 28, \$197 for 32 and \$207 for 36	GD
<b>8.11</b>	<b><u>TOURNAMENTS</u></b>	
8.11.(i)	<b><u>Daffoldil Day Charity Tournament</u></b>	JH

Ref:	Minutes	[Action]
	It was noted that the Daffodil Day Tournament was successful and a cheque for \$1,800 was presented to the Cancer Society. JH will give tournament debrief at the next meeting	
<b>8.12</b>	<b><u>LESSONS</u></b>	
8.12.(i)	Refresher lessons with Alister & Graeme are now being run on Monday nights and 4-6 have been attending regularly. It was suggested that if a specific topic was going to be covered that it be announced at the normal bridge sessions so that anyone interested might attend.	
<b>8.13</b>	<b><u>WEB SITE</u></b>	
	The website is now up & running and the feedback has been positive. A vote of thanks was accorded Peter for his work in achieving this.	
<b>8.14</b>	<b><u>SUBSTITUTION RULE</u></b>	
8.14.(i)	The Substitution rules for the club monthly competitions will be promulgated in the next newsletter	JB
<b>8.15</b>	<b><u>SIGNAGE</u></b>	
8.15.(i)	Initial Sign was installed before the Tournament GD reported that we may have a much cheaper option for the large signs for the entrance but as some of the work is of a voluntary nature it may take a little time to get a price	
<b>8.16</b>	<b><u>GENERAL BUSINESS</u></b>	
8.16.(i)	PW raised the possibility of the club change from a company to an incorporated society and suggested a case be put forward to the AGM with this end in mind. PW will research the advantages and JB produce a draft constitution and rules.	PW/JB
8.16.(ii)	<b><u>Newletter</u></b> There is a newsletter due.	
8.16.(iv)	<b><u>Visitors during Championships</u></b> Rule to clear up any ambiguity in future. There was a feeling that the visitors should be accommodated in some way in keeping with the clubs friendly culture.	
8.16.(v)	<b><u>Delegate to NZ Bridge AGM</u></b> <b>Resolved</b> That Jan Whyte be our delegate at NZ Bridge AGM Moved GJ Seconded JG	
8.16.(vi)	<b><u>Planning for AGM</u></b> Confirmation from Bowling Club for hall rental and power charges..... Board members should decide if they will be available for re- election..... Hostesses approached to ascertain whether they wish to continue on..... Preparation of a playing year financial report as asked for by members at last AGM Chairman's report	KL All GD  PW/GD KL
<b>8.15</b>	<b><u>NEXT MEETING</u></b> <b>The next meeting of the board will be held at 27A Redwood Grove on Monday 8<sup>th</sup> October at 7.30 pm</b>	

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
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All

There being no further business the Meeting concluded at 9.30pm

CONFIRMED AS A CORRECT RECORD THIS MONDAY 10<sup>th</sup> OF SEPTEMBER 2012

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CHAIRPERSON  
MR KEVIN LAWRENCE

**Financial Report at 30th July 2012**

Current Account Balance at 31/7/2012	\$	7,463.06
Savings Account Balance at 31/7/2012	\$	3,767.55
July Income	-\$	585.98
July Expenditure	\$	1,290.82
(Does not included unrepresented cheques)		
July Deficit	-\$	<b>1,876.80</b>

**Payments to be Approved and/or Ratified to 31 July 2012**

	Cheque No	Amount
M Crosbie	186141	\$ 30.48
ACC	186142	\$ 25.51
IRD PAYE	186143	\$ 46.39
L Stachurski	186144	\$ 367.34
J Gomes	186145	\$ 16.78
NZ Bridge	186146	\$ 251.85
		<b>\$ 738.35</b>

<b>Ref:</b>	<b>Minutes</b>	<b>[Action]</b>
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### Financial Report at 31th August 2012

Current Account Balance at 31/8/2012	\$	8,131.01
Savings Account Balance at 31/8/2012	\$	3,774.86
August Income	\$	3,708.86
August Expenditure	\$	3,033.60
(Does not include un-presented cheques)		
August Excess	<b>\$</b>	<b>675.26</b>

#### Payments to be Approved and/or Ratified to 31 August 2012

	Cheque No	Amount
Bridge NZ	186148	\$ 214.05
Hokowhitu Bowling Club - Rental	186149	\$ 546.25
G Donaldson	186150	\$ 22.00
J Gomes	186151	\$ 31.05
IRD PAYE	186152	\$ 52.66
J McCartin - Tables	186153	\$ 299.90
Cancer Society	186154	\$ 1,500.00
L Stachurski	186155	\$ 150.00
Cancer Society	186156	\$ 250.00
P Wiles	186157	\$ 14.99
Inspire Net Ltd	186158	
J Gomes	Cash	\$ 32.84
L Stachurski	186159	\$ 459.17
		<b>\$ 3,572.91</b>