



GRAND SLAM LIMITED

[Trading as **Hokowhitu Bridge Club**]

BOARD MEETING

MINUTES 01

21 December 2011 : at 7:30 pm

<u>Present:</u>	Kevin Lawrence	Chairman	KL
	Peter Wiles	Treasurer	PW
	Julie Bunnell	Elected Board Member	JB
	Jeanette Gomes	Elected Board Member	JG
	John McCartin	Elected Board Member	JM
	John Hogan	Elected Board Member	JH
	Graeme Donaldson	Secretary	GD

Ref:	Minutes	[Action]												
1.1.	<u>INTRODUCTION</u>													
1.1.(i)	The outgoing chairman KL welcomed all and by consensus took the chair for the meeting until the election of officers	ALL												
1.2	<u>APOLOGIES</u> There were none													
1.3	<u>CONFIRMATION OF BOARD MINUTES</u>													
1.3.(i)	The minutes of the last board meeting were not available and will be confirmed at the next board meeting	GD												
1.4	<u>MATTERS ARISING</u>													
1.4 (i)	None													
1.5	<u>ELECTION OF OFFICERS</u>													
1.5.(i)	<u>The following were elected</u> <table border="0"> <tr> <td><u>Chairman</u></td> <td>Kevin Lawrence</td> <td></td> </tr> <tr> <td><u>Treasurer</u></td> <td>Peter Wiles</td> <td>n/a</td> </tr> <tr> <td><u>Secretary</u></td> <td>Graeme Donaldson</td> <td></td> </tr> <tr> <td><u>Newsletter Editor</u></td> <td>John McCartin</td> <td></td> </tr> </table>	<u>Chairman</u>	Kevin Lawrence		<u>Treasurer</u>	Peter Wiles	n/a	<u>Secretary</u>	Graeme Donaldson		<u>Newsletter Editor</u>	John McCartin		
<u>Chairman</u>	Kevin Lawrence													
<u>Treasurer</u>	Peter Wiles	n/a												
<u>Secretary</u>	Graeme Donaldson													
<u>Newsletter Editor</u>	John McCartin													
1.5.(ii)	<u>Tournament Director</u> It was agreed to approach Will Robson and ask his whether he would be Tournament Director or assist to help the committee with the running of the tournaments	KL												
1.5.(iii)	<u>Hon Auditor</u> Sheena Mason was confirmed as Hon Auditor.	All												

Ref:	Minutes	[Action]
1.6	<u>CORRESPONDENCE</u>	
1.6.(i)	<u>Inwards:</u> There was no inwards correspondence	
1.6.(ii)	<u>Outwards:</u> PW advised that a letter of thanks had been sent to Sheena Mason along with an appropriate gift	PW
1.7	<u>FINANCIAL</u>	
1.7.(i)	PW confirmed as reported at the AGM the club was in a sound financial position. The Treasurer was requested to provide a financial report and a draft budget for 2012 for the next meeting.	PW
1.7.(ii)	The current cheque signatories are Kevin Lawrence and Peter Wiles and it was agreed that they be confirmed as signatories and a third signatory be appointed at the next meeting to replace Chris Abbey.	All
1.7.(iii)	There were no accounts or payments presented to be ratified or approved	PW
1.7.(iv)	<u>Subscriptions</u> RESOLVED: That the subscriptions for 2012 be \$65.00 and the due date be 1 st February, 2012 and payment be made by 29th Feb 2012 Moved JG / Seconded JC	
1.7.(v)	<u>Table money</u> RESOLVED: That the table money for 2012 be set at \$5.00 per head and that 10 session and /or 5 session cards be available discounted to \$40 for 10 sessions and \$20 for 5 sessions. Moved JC / Seconded JB	GD
1.7.(vi)	<u>Playing Directors Fees</u> It was agreed that KL discuss with Playing Director Lorraine Stachurski if she is happy with the current rate of payment and to bring a proposal back to the next board meeting. It was also felt that the situation at the commencement of play on Thursday afternoons be investigated.	KL
1.8	<u>BRIDGE CLUB NAME CHANGE</u>	
1.8.(i)	The secretary was instructed to advise New Zealand Bridge & Bridge Magazine of the name change from Caccia Birch Bridge Club to Hokowhitu Bridge Club. The Citizens Advice Bureau also to be advised of the Name change and contact details	GD
1.9.	<u>ONGOING RELATIONSHIP WITH HBC</u>	
1.9.(i)	It was agreed to set up a meeting with HBC Committee to resolve lease arrangements and details that Chris Abbey discussed with Gerald	

Ref:	Minutes	[Action]
	Gregory on 18 th August 2011. This should take place after new Board in place – KL and possibly another board member to discuss with GG	KL
1.9	<u>GENERAL BUSINESS</u>	
1.9.(i)	It was agreed that the names tags should be sorted out for the beginning of the play 2012 and players be encouraged to wear them.	JB
1.9.(ii)	KL confirmed that Brianna would continue to do the dishes on Thursday afternoons on her return from France	KL
1.9.(iii)	It was agreed that Edward Russell be approached re set-up for Wednesday evenings.	KL
8.12	<u>NEXT MEETING</u> <u>The next meeting to be advised -possibly in the week ending13th January 2012</u>	ALL

There being no further business the Meeting conclude at 9.40pm

CONFIRMED AS A CORRECT RECORD THIS DAY OF JANUARY 2012

.....

CHAIRPERSON
MR KEVIN LAWRENCE